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Family Justice Project Project # 263-0294

Annual Report -- FY 2008

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Family Day Event, July 2008

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Executive Summary

To support Egypt's determination to strengthen access to justice, enhance family stability, and protect the rights of children, USAID, in cooperation with the Government of Egypt, established the Family Justice Project (FJP) and chose Management Sciences for Development, Inc. (MSD), as its implementing partner. The purpose of the Family Justice Project is to enhance access to justice for families. Specifically, the Project supports the implementation of Law Number 10 of 2004, pertaining to family court mediation and works closely with the Ministry of Justice (MOJ) and The National Council for Childhood and Motherhood (NCCM).

During Fiscal Year 2008, the Family Justice Project made significant achievements in both the mediation support component and the NGO component. FJP continued its collaboration with the Ministry of Justice and the National Council for Childhood and Motherhood to complete planned activities.

Task One

In Fiscal Year 2008, Task One of the Family Justice Project completed training of 960 mediators from 139 mediation offices as part of the ongoing nationwide training program. A skills enhancement training for mediators in the pilot family courts was completed as a follow-up to training in FY07. FJP completed infrastructure repairs in the mediation offices of El Saaf, Badrasheen, Ayaat, 6th of October and the technical offices of the MOJ General Administration as well as beginning repairs in 8 Minya sites.

At the request of the MOJ, FJP completed training for 562 family court judges and completed training of trainers for 14 judges. Media activities included the development of informational materials and signage for mediation offices to provide greater awareness and easier access by the public. A press conference with MOJ, at the opening of the judicial training, to enlighten media about the work of the mediation offices including the presentation of a short documentary film was also completed.

Task Two

In Fiscal Year 2008, Task Two of the Family Justice Project built on lessons learned and accomplishments of FY2007. During the year, FJP awarded 10 grants bringing the total awarded to 32 grants totaling \$1,943,000 for 27 NGOs (including 5 extensions) in Port Said, Minya and Giza. NGO grantees successfully completed activities focusing on counseling services for families, legal advice, community awareness and education efforts on the law and related child rights.

To complement the work of the NGOs in the pilot communities the FJP media component completed community awareness and media activities to educate the public about legal rights, family court services, and community support for family justice. The media component, in coordination with the Giza NGO grantees, completed a family day

event attended by approximately 400 people designed to improve family communications. Thirty radio spots aired daily at noon during Ramadan with “real-life” dramas followed by solutions to both legal and psychological issues faced by families in dispute.

Next Steps

In Fiscal Year 2009, the Family Justice Project will continue to build on lessons learned from the accomplishments of 2008. In partnership with the MOJ and in collaboration with USAID and other program counterparts, Task One of the FJP will focus efforts on:

- Completing nationwide training for family mediators in 3 remaining governorates
- Conducting training of family court judges
- Conducting additional training of trainer workshops to support sustainability
- Conducting on-going technical assistance and support to previously trained mediators
- Provide institutional support for MOJ technical offices to increase their services to and support of the mediation offices
- Completing infrastructure repairs in Minya pilot courts
- Providing the MOJ and mediation offices in pilot sites with media support

Task Two of the FJP will continue to support family services and increase awareness of rights in the pilot communities. Through partnership with NCCM and in collaboration with USAID, Task Two plans to:

- Award up to \$1 million in additional grants to NGOs
- Provide on-going capacity building and technical assistance to NGO grantees
- Develop a standardized social work manual for NGO counseling centers
- Support implementation and awareness efforts for the new child law amendments
- Provide family and children support services, through NGO grantees
- Develop specialized television and radio programming focused on children and family dynamics

I. Task One: Strengthening Capacity to Mediate Family Disputes

A. Project Activities and Services Delivered

In Fiscal Year 2008, Task One of the Family Justice Project successfully completed the following project activities; 1) completed training of 960 mediators, including legal specialists, psychologists and social workers in 139 mediation offices in 16 governates; 2) completed skills enhancement training for 144 mediators in the 26 pilot family courts as a follow-up to previous training; 3) completed infrastructure repairs in the mediation offices of El Saaf, Badrasheen, Ayaat, and the technical offices of the MOJ General Administration as well as beginning repairs in 8 Minya sites; 4) completed training for 562 family court judges; 6) completed a training-of-trainers workshop for 14 judges; 8) developed informational materials and signage for mediation offices to provide greater awareness and easier access by the public; and 9) completed a press conference with MOJ to enlighten media about the work of the mediation offices including the presentation of a short documentary film.

1. Mediation Training

Nationwide mediation training continued throughout the year with 960 mediation office personnel trained. The trainings provided social workers, psychologists, and legal specialists with valuable legal information as well as focusing on the psychological and social aspects of mediation. The training also promoted team building and enhanced report writing techniques. The training programs included one day of legal aspects where the participants were introduced to implementation of Law 10 and were able to discuss related issues with MOJ representatives. The remaining 3 days focused on mediation techniques including the steps of mediation, understanding family conflict, advanced communication skills, and report writing. During the training, the concept of team building was emphasized by helping participants understand the role of each of the mediators (i.e. legal, social and psychological) and how they inter-relate.

During the first quarter training was completed for mediation offices in Beni Suef and Assuit. At the request of the MOJ, the nationwide training program was put on hold

temporarily, to complete the family court judges training during November and early December. The nationwide mediation training resumed its regular schedule in December at Assuit.



Dr. Mona during Nationwide training in Assuit

In the second quarter nationwide mediation training continued with the completion of the last session for the Assuit mediation offices. Nationwide mediation training was completed for Sohag, Qena, and Aswan.

Nationwide mediation training

continued during the 3rd quarter with a final session for the Aswan mediation offices and for Benha, Shebin El Kom, Damietta, Fayoum, and Zagazig. During the final quarter, nationwide training was completed for Ismailia, Suez, North and South Sinai, Alexandria and Damanhour. At the request of the MOJ, no training programs were held during Ramadan in September. Nationwide mediation training will resume in early October and be completed in mid-November. (*See Annex 1 for list of all training activities in FY2008*).

At the request of the MOJ, the nationwide training program was revised from four days to three days by compacting some of the topics and utilizing time more efficiently with shorter breaks. This new streamlined 3-day agenda began implementation in the final quarter of FY08. *See Annex (3) for updated training program agenda*. Also at the request of the MOJ, seconded specialists from the Ministry of Social Solidarity did not attend the training because their employment status as seconded staff had not been finalized. The MOJ wants to ensure that those trained will remain with the mediation offices as full time staff. Training will be held in FY09 for those remaining secondees and newly hired staff.

Two assessment tools were developed to measure participant learning and satisfaction, modify the program as needed to suite participant needs, and ensure the quality of the training program. These tools included an end of training program questionnaire to assess materials, methodology, and instruction and a pre-post test to measure the benefits and increase in knowledge by trainees. The results of the tools, as well as oral feedback from participants, were compiled into a report for each governorate.

Success Story – MOJ Responds to Mediators Needs

The FJP training program played a positive role as a channel of communication between the MOJ and Mediation Offices where the mediators were able to raise their concerns and discuss issues they face during their daily work. At the request of the MOJ, the FJP Training Team submitted a report to MOJ upon completion of each program, including pre and post test results, participants' feedback, the main issues raised by participants and FJP observations and recommendations. As a result of this close monitoring of the training implementation and communication of the outcome to the MOJ on regularly basis, the following actions were taken by MOJ:

- Appointed six family court judges in each governorate to provide continuous technical support to the mediation offices at those courts, oversee their performance, and resolve the problems as needed. (This was one of the mediator's common requests.)
- Issued two Official updates addressing major procedural and legal problems that mediators did not have a clear understanding of and which were hindering their work including 1) clearly defined responsibilities, 2) mediation reports and 3) the ability to extend the duration of the mediation.
- Advocated for an amendment to Law 10 to give mediation offices the executive power to enforce the conciliation agreement for alimony/family support from Nasr Bank, which are currently being rejected by the Bank.
- Adopted a clear rule that prohibits mediators from undertaking tasks irrelevant to their main responsibilities as assigned to them by the Chief Judge and which affects the mediation process – i.e. inspecting houses or enforcing custody orders.

FJP designed and printed identification cards for Family Court Mediators. After a format was chosen by the MOJ, the cards were printed in blank to allow for the addition of relevant information and pictures for lamination. IDs were produced on-site for participants during the nationwide trainings. These identifications cards are crucial to specialists so that clients can verify their authority

2. Judges Training and TOT

The family judges training program opened on November 3rd, 2007 with presentations from Margaret Groarke of USAID and Counselor Attaweya from the MOJ. Training for 562 family court judges (558 male and 4 female), representing 201 courts nationwide was completed during November and December, in a 3-day training session held twice each week. MOJ counselors served as trainers for the legal portion while FJP mediation



Judges receiving certificate at completion of training program

program trainers conducted time management and team building sessions. This training program promoted technical skills for family court judges in law, leadership and time management. The training also provided judges with a background on family mediation and a better understanding on how to utilize court experts and arbitrators as part of the mediation team headed by the Chief Judge.

During the 3rd quarter a training-of-trainers (TOT) program was completed by 14 judges (2 female, 12 male) as part of a six-day program (2 days per week for three weeks) during May and June. Counselor Attaweya welcomed judges at the opening session. Based on the success of the program, Couns. Attaweya requested additional TOTs to build a pool of trainers to sustain the mediation training program beyond the life of the project. Following the completion of the program, selected trainees furthered their skills through observation at the nationwide mediation training sessions and in the fourth quarter began participating as trainers.

3. Skills Enhancement Training

During the 2nd quarter FJP completed skills enhancement training for mediators, as a follow-on to training previously provided for the pilot locations of Giza, Minya and Port Said. These programs were designed to continue providing technical support and assess the impact of the trainings conducted in 2007 in the Pilot governorates.

The agenda for the one-day workshop included a session on legal issues where mediators were able to discuss with MOJ representatives the procedural and legal problems they are facing. The MOJ representative provided trainees with updates on regulations and also addressed problem areas and lessons learned, to improve the effectiveness of family mediation. Trainees also completed a session to further their mediation skills and learn more about the practical approach to mediation. The final session included developing communication skills and team building techniques. Participants completed break-out brainstorming sessions to discuss how they benefited from the training, the skills they were able to implement, and the additional support they needed to be effective. The

results of these sessions were reported in a plenary session for all participants to share their lessons learned.



Trainers Dr. Khalil and Dr. Madani interacting with participants at skills enhancement training

During the training program, the mediation specialists completed a qualitative and quantitative assessment of their prior training which was compiled into training reports for each governorate and provided to USAID and the MOJ. Results of the analysis revealed the following: mediators had a

better understanding of their specific roles, they increased their negotiation skills, mediators exercised neutrality and kept their personal opinions to themselves, mediators utilized the problem tree technique (i.e. getting to the real root of the problem), experienced enhanced teamwork, had better communication skills, and improved their report writing.

Specialists reported a significant increase in the number of visits to their office and attributed that to increased public awareness through media outlets, increased trust based on experience with the specialists, and a general reputation that certain offices move cases quickly. Some of the obstacles they noted were lack of proper equipment and private space to hold confidential mediations, manipulation of parties by lawyers, clients attempting to manipulate facts to influence the mediator's judgment, and lack of attendance by one of the parties. The participants requested more contact with the National Council on Childhood and Motherhood to share updates, more contact with MOJ to ensure they are executing the law and procedures properly, increased security at their offices to protect themselves and clients, and additional training to continue improving their skill level.

4. Infrastructure- Pilot Areas

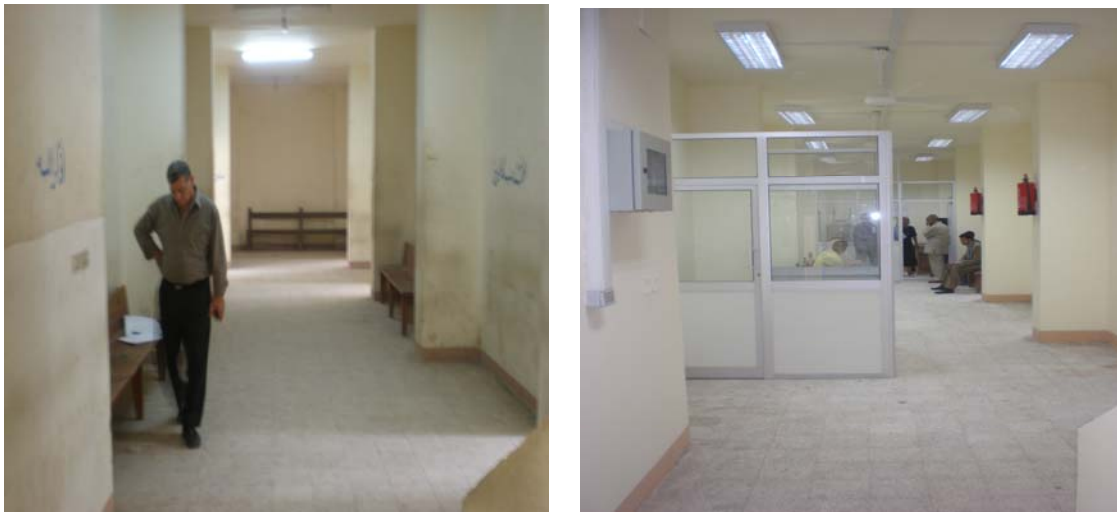
Infrastructure repairs are now complete in both the Port Said and Giza sites, as well as the MOJ technical offices. The Port Said repairs were completed and the court opened their new judicial year on October 1st, 2007. A joint site visit to Port Said was made by FJP,

AOJS II and USAID on October 22nd, 2007. During the first quarter an assessment report of the Kit Kat Court Building was finalized and provided to MOJ and USAID. Comprehensive drawings of the building were completed as a tool to determine various office locations and as a basis for budget estimates for repairs. These drawings were also provided to the MOJ, USAID and AOJS II. Due to the condition of the building and the need for significant improvements, the MOJ made a decision to find a more suitable location for the mediation offices and family courts located at the Kit Kat Building. In lieu of repairs at the Kit Kat building, the MOJ requested improvements to the family court/mediation technical offices located in the Ministry headquarters. Seven rooms were renovated with painting, carpeting, window blinds, air conditioning, and new furniture.

Work has finished and sites handed over at the Giza mediation offices of El Saaf, 6th of October, Ayyat and Badrasheen. Repairs at these locations are similar to previous ones with updated office space, new furniture, upgraded toilet facilities, and private mediation rooms. Incorporated into the repairs are updated electrical work and computer systems provided through the Administration of Justice Systems (AOJSII) project. See below before and after photographs of improvements.



BEFORE AND AFTER PHOTOS FROM AYYAT



BEFORE AND AFTER PHOTOS FROM BADRASHEEN FC



BEFORE AND AFTER PHOTOS FROM EL SAAF



BEFORE AND AFTER PHOTOS FROM 6TH OF OCTOBER



BEFORE AND AFTER PHOTOS FROM MOJ HQ

Upgrades to eight sites in Minya including, El Edwa, Maghagha, Beni Mazar, Mattay, Samaloot, Abu Qurqas, Mallawi and Deir Mowas began in July and August with expected completion in first quarter of FY09. AOJSII is now working to complete electrical upgrades so that FJP can finalize the sites before the end of 2008.

5. Media

The media component developed informational materials including question and answer booklets on Law 10 and mediation services offered. Also, posters explaining the family law process and signage containing the previously developed mediation office logo were completed and provided to the MOJ to be placed at all mediation offices throughout the country.



Minister of Justice Mamdouh Marie welcomes judges to training program

On November 3rd, 2007 a press conference was held to acquaint the media with the mediation offices and the FJP, in coordination with the opening of the Family Court Judges' training. The conference hosted 15 media outlets from both television and print media and provided them with details of activities underway to support family courts and mediation offices in Egypt. Counselor Attaweya spoke regarding the important role media plays in informing the public of such beneficial services, and all participants received a media kit prepared by FJP's

media team which included press releases and informational materials about the project. This press conference featured a short video produced by the FJP media team about the work of the mediation offices and the lack of public knowledge of services.

Media coverage was also provided for a NCCM/MOJ workshop held for NGOs legal specialists on November 21. The workshop was covered by local TV stations highlighting interviews with representatives from MOJ, NCCM and NGOs on the progress of family mediation and the benefits of the workshop

During the 3rd quarter, Channel Two interviewed Thanaa Shamy, FJP's Senior Legal Expert and Counselor Wassim Sweilam of the MOJ technical office on a program entitled "Min Khamsa Li Sitta" (From Five to Six). The interview focused on the Family Justice Project and the MOJ accomplishments in providing national training and repairs to mediation offices in Egypt. The interview also highlighted the services offered by family courts and mediation offices.

The media team also filmed the ongoing physical improvements at the mediation offices to compile a documentary that will illustrate the before and after effects of the repairs.

B. Issues Encountered and Lessons Learned

Initially the MOJ was sending administrative personnel to the nationwide mediation training which allowed for the full team to work together. However, they made a decision during the year to remove support staff from the training, but agreed to hold specialized training for them during FY09. Also, the MOJ decided not to send seconded staff from the Ministry of Social Solidarity(MSS) to the training program since they were unsure as to whether they would remain as mediators. The MOJ negotiated with the MSS to allow most of this staff to remain and FJP will provide additional training for those personnel in FY09.

The MOJ also felt that mediators were away from their offices for too long a time and requested that the training program be reduced from 4 days to 3 days. The legal portion was reduced to 1 day, breaks were shortened and other sections compacted for efficiency and a new 3 day program was adopted after close consultation between the MOJ and FJP and with the approval of Counselor Attaweya. FJP was flexible in responding to the needs of the MOJ and worked effectively to accommodate these requests while maintaining the integrity of the training program.

During FY 2008, the FJP Training Team worked closely with the MOJ to further develop the relationship by conducting periodic meetings and interacting with the technical staff during the implementation of various training activities, thereby gaining their trust and professional support. As a result the FJP staff succeeded in convincing the MOJ to participate in a train the trainers program, which they had previously resisted, to create a cadre of trainers within the MOJ to sustain training activities beyond the life of FJP. The MOJ also worked cooperatively to approve the FY09 workplan without reservations and are also more open to FJP recommendations. Specifically, the MOJ requested FJP assistance in designing and implementing Family Court Judges Training in FY08 and the development of an operations manual for FY 09.

C. Next Steps

- Complete nationwide training of Family Court Mediators in the three remaining governorates (Tanta, Mansoura and Kafr El Sheikh) for approximately 150 specialists: October – November 2008
- Continue providing technical support and training to the mediation offices with follow-up training for newly hired staff and secondees as well as skills enhancement activities for previously trained mediators
- Complete administrative staff training focusing on client intake, communications, reports, and statistics
- Design and conduct 10 two-day workshops for approximately 600 judges from Family Courts nationwide to enhance their efficiency and effectiveness: December 2008 - January 2009

- Continue to build a cadre of trainers within the MOJ by training mediators and judges previously trained by FJP TOT program to support national family mediation training: October 2008 - May 2009
- Provide institutional support for MOJ technical offices to increase their services to and support of the mediation offices in an efficient and effective manner including development of an operational manual for mediation offices (standards of conduct, forms, procedures, etc.) and computer training for headquarters staff
- Increase skills and awareness through an international study tour to a mediation conference and courts abroad: November 2008 - June 2008
- Complete renovations to mediation offices in all eight Minya locations: December 2008

II. Task Two: Increase Access to Information on Family Court Legal Services

A. Project Activities and Services Delivered

During this year Task Two signed 10 grant agreements (5 new organizations and 5 extensions) totaling \$711,000.00 with Egyptian NGOs, organized NGO training workshops in collaboration with NCCM and MOJ, provided input into child law amendments passed by Parliament, completed an NGO human rights-based advocacy manual, participated in the preparation of Egypt's Report on compliance with the Child Rights Convention (CRC), and remained active in monitoring and evaluating NGO activities and counseling centers.

One of the successes of the year was the joint cooperation between NCCM and MOJ to complete legal training for NGO legal specialists. Counselor Attaweya of the MOJ, Ambassador Sadr from NCCM, and Laura Gonzales of USAID provided opening remarks at the event. Counselor Attaweya also provided an extended session discussing Law 10 and answering questions from participants. The workshop was covered by local TV stations and interviews with representatives from NGOs, NCCM and the MOJ were aired on local television the same evening. Counselor Attaweya committed to supporting the NGOs by providing an MOJ representative on a regular basis to meet and discuss the work of the mediation offices and issues they are facing. This was a major step forward in ensuring cooperation between the MOJ and NGOs and for sharing lessons learned to improve the services offered to Egyptian families. Since that time additional joint activities have been conducted in Giza and Minya to share information and lessons learned between the MOJ and NGO grantees.



1. Capacity Building

Task Two provided a series of NGO capacity building training program including a focus on programmatic activities, monitoring and evaluation, legal aspects, and financial operations. The training programs were designed to build the capacity of NGOs to continue their work beyond the life of the project. FJP completed a total of 13 capacity building trainings for 415 trainees during the year. Below is a summary of training activities conducted:

Activities Summary

Activity	Date	Status
Grant Reporting Requirements and Financial Orientation for Giza NGOs	October 2007	Completed
NGO Capacity Building Training for NGO legal specialists in Giza, Minya and Port Said	November 2007	Completed
Financial Orientation and Reporting mechanism workshop for Minya	November 2007	Completed
NGO Capacity Building Training for legal specialists in Giza	January 2008	Completed
Financial Orientation Workshop for two new Giza NGOs	January 2008	Completed
NGO Capacity Building Training for legal specialists in Minya	February 2008	Completed
End of Grant Financial Orientation Workshop - for four Minya NGOs	February 2008	Completed
Financial Orientation and Reporting Mechanisms for Port Said NGOs and Refresher Training for some Giza NGOs	March 2008	Completed
NGO Capacity Building Workshop on Project Management and M&E for Giza, Minya and Port Said	April 2008	Completed
Round Table discussion between NGO Project Managers and consultant for NGO Advocacy Manual	April 2008	Completed
NGO Capacity Building Training on a rights-based Advocacy Manual for Giza/Port Said and Minya (2 separate trainings)	July 2008	Completed
Financial Orientation for Small & Medium Industries Association in Port Said	August 2008	Completed

In further support of capacity building efforts, Task Two completed legal specialist workshops for both Giza and Minya grantees. This program was a follow-up to the program held in November during which NGOs requested additional information and training on both Law 10 and the proposed amendments to the child law. Representatives from both NCCM and the MOJ provided sessions on these topics, discussing openly with participants their concerns and suggestions to improve the system. One of the major outcomes from these events was that participants provided recommendations on the amendments to the child laws, which were compiled by FJP and provided to NCCM for further discussion and action by the amendment committee. At least one of the suggestions made regarding medical check-ups prior to marriage was incorporated by the committee into the proposed amendments.

In April, FJP completed a three-day capacity building workshop on project management and monitoring and evaluation methods, which was attended by 32 project managers from NGO grantees. The training focused on objective and results based management approaches and the development of M & E plans, including measuring client satisfaction.

2. NGO Grants and Grantee Activities

To date, 32 grants totaling almost \$2 million USD have been awarded to 27 NGOs who are implementing activities in the pilot regions of Giza, Minya and Port Said to support families with counseling and legal services, economic empowerment, and to raise awareness of legal rights. *See Annex (2) for list of grantees.* During this fiscal year grants were given to 5 new organizations and extensions made to 5 current grantees in the pilot regions. In addition to the 27 NGOs, grantees work with partner organizations involving an additional 54 partner NGOs to broaden the reach of activities and support Egyptian families.

During the second quarter, Ambassador Khattab, Secretary General of NCCM, visited the family counseling center of the Islamic Charity Society, a partner with the *New Horizons* NGO. Ambassador Khattab toured the premises and reviewed the services being provided. A video was presented by the FJP media team highlighting the work of



Amb. Khattab of NCCM at NGO presentation

counseling centers and the effect on clients in the Giza and Minya governates. A short program was conducted, highlighting the various activities and achievements of the center, clients provided testimonials about how the assistance affected their lives, and school children who attend the center presented a musical selection. Ambassador Khattab provided closing remarks expressing her satisfaction with the services being provided and the capacity building being conducted for the NGOs.

Also during the second quarter, the *Minya Businessmen Association* and its four partner NGOs concluded their grant activities with an event held in Minya and attended by Ambassador Khattab and Mr. Fouad Saad El Din, Minya, governor and Secretary General of the Governorate. The event included 140 participants from the community, media and representatives of other Minya NGOs. The event highlighted the accomplishments made through the grant and the effect of the services on beneficiaries. The event also served to raise public awareness in the community about the NGO services offered and their benefits to children and families.

The NGO advocacy manual, focusing on a human rights and child rights approach, was completed after review and input from NCCM and NGOs. A one-day training program on the manual was completed for Giza, Minya and Port Said. Additional revisions will be made to the manual based on the training results to ensure practicality of its use.

During the third quarter, Child Law Amendments were passed by Egyptian Parliament. These reforms included increasing the marriage age to 18, criminalizing female genital mutilation and requiring medical testing before marriage. NGO grantees had previously provided input for the draft law and held several workshops to discuss the proposed amendments. FJP conducted interactive workshops in Cairo, Giza and Minya with the legal specialists from NGOs and compiled their recommendations on the proposed law in a memo to NCCM. Also, NCCM's legal consultant followed up with FJP grantees to discuss specific articles and obtain their input on revising the proposed law. The passage

Success Story – Sustainability of Counseling Centers

FJP has taken a lead in capacity building of NGOs and promoting sustainability of family counseling centers. After a local businessman witnessed the work of a counseling center provided through a grant to Masr El Mahrousa Association, he understood the value of these services to the community and decided to provide funding. He provided sufficient funding to furnish and equip the center to be managed by the Association based on its extensive experience and qualified personnel, who were previously trained by FJP. This type of private support will ensure more sustainable counseling centers in Egypt.

of these amendments is a major step forward in the field of children's rights and represents a best practice of NGOs working with government, particularly NCCM, to ensure that workable laws are put into place. FJP will complete additional trainings and public awareness activities about the specifics of the new law during FY09. Also, NCCM has requested that the NGOs provide input for the executive regulations which will ensure the effective implementation of the law. Ambassador Moushira Khattab, in a letter of recognition, formally recognized the FJP team and NGO grantees for their input and support to ensure the adoption of these amendments.

NGO grantee activities during FY08 included 18,184 visits to counseling centers, of which 9434 were settled; 1170 awareness raising events for 45,455 attendees; 149 NGO training programs conducted for 2,629 trainees; and 18,593 home visits completed. *See Annex (5) Monitoring and Evaluation Report for full details of NGO activities in FY08.*

3. Media and Community Awareness Activities

During the year the FJP media team worked closely with its counterparts at NCCM and MOJ to raise awareness of the support services of mediation offices and NGO counseling centers throughout Egypt. A major highlight during this year was the FJP sponsored family day event entitled "My Family" on July 6th, 2008 in Giza, which was attended by approximately 100 families (almost 400 participants). The event focused on improving family communications through a series of games designed to engage all family members. Also, a short documentary film depicting Egyptian children and their feelings and thoughts about family disputes was shown. Ambassador Khattab opened the event with a presentation about issues facing Egyptian families and the importance of good communication. Participants were family member who received services at FJP sponsored NGO counseling centers. The event received extensive media coverage including both television and print media.

A radio program entitled “Family Justice” aired throughout the month of September at noon daily. These 30 episodes received prime airtime during Ramadan to reach a targeted audience and raise awareness about handling family disputes from both a legal and psychological perspective. The programs contained hypothetical scenarios based on common family disputes and then gave possible resolutions from both a legal and psychological perspective. Dr. Mona Abu Tira and Couns. Khalil provided psychological and legal expertise to the program. Plans are already underway for next Ramadan when segments will be aired on Sesame Street (Alam Simsin) which target children and teach them to deal with family disputes. A draft of the story line has been developed and is under review by FJP and an agreement has been reached with the production company for filming.



Family Day: Children holding their new family portraits

The first draft of the psychological messages manual for media has been completed and reviewed by FJP and NCCM. The manual focuses on topics including the first five years of marriage, life before marriage, choosing a partner, and preparing oneself emotionally for marriage. The manual will be utilized by NGOs and the media to ensure that messages are effectively communicated to

the target audience. The manual will also form the basis of FJP communications on children and families in dispute, including written materials, television and radio programs. The second draft is currently being developed based on input from FJP and NCCM and expected for completion in the first quarter of FY09.

B. Issues Encountered and Lessons Learned

Through implementation of FJP grants, the lack of qualified and experienced social workers in the field of family and children’s issues has come to the forefront. Therefore, FJP staff met with the Dean of the Higher Institute of Social Services to discuss the possibility of adding courses including Family Counseling and Family and Child Rights to the syllabus for both graduate and undergraduate students in the social work field. The institute agreed to add these specialized courses and sent a formal request to the office of the Minister of Higher Education for their approval. These new courses were included in the curriculum of this current academic year. FJP agreed to share materials and lessons learned through the project to ensure that students are given a thorough background in this field.

The FJP Task II team has developed a series of training programs for all new grantees to ensure compliance with USAID regulations and FJP requirements. New grantees are provided with a CD-Rom of all required forms, including financial and programmatic

report, and trained how to complete those in a tailored orientation workshop. Conducting these initial orientation sessions has proven successful both financially and technically for follow-up, monitoring, and tracking NGO performance. The financial system has helped the NGOs not only have an accurate reporting system, but also an extremely quick one. On the other hand, it has helped the Task II team track NGO disbursements and expenditures and link those directly to their activities. It has also enabled FJP to detect any deficits within the budget lines and control any deviations from the budget. This system also facilitates our regular financial audits and helps discover any unallowable costs at very early stages, thus lessening the corrective actions we sometimes need to take. An FJP Auditor visits all NGOs on a regular basis verifying data and even contacting vendors or workshop attendees to be sure of legitimacy. The electronic system has supported our auditing tools to detect any inaccuracies, especially at the close of grants.

Additionally, grantees attend the various capacity building activities undertaken throughout the year, to further enhance their managerial, financial, and programmatic skills. NGO coordinators make regular visits to the NGO sites, often without notice, to ensure that activities are being conducted as planned in accordance with the NGO grant agreements. The Monitoring and Evaluation specialist also visits selected NGOs to verify their methods of collecting data and the quality of the information. NCCM has been very satisfied with this process and now sees the project as a model for others in their organization and has requested that FJP standardized forms be provided to other projects.



Trainees present during capacity building workshop

C. Next Steps

- Continuation of current NGO activities and expansion of activities with new grants to achieve targeted results in preventive services, awareness-raising and counseling services
- Support implementation of child law amendments with training programs, public awareness, and input on executive regulations
- Provide ongoing technical support and financial monitoring for all grantees
- Award additional grants to NGOs in selected governates for an estimated total of \$1,000,000 during FY 2009, bringing total grants to \$3 million

- Continue capacity building activities to improve the managerial, financial, and operational and programmatic skills of NGO grantees
- Develop manual and train social workers to standardize counseling practice
- Develop educational material and handouts on family disputes to be utilized by NGOs and beneficiaries in local communities
- Support the NCCM helpline (16000) with counseling for cases of children at risk due to family disputes

Annexes

Annex (1) List of Training Activities FY 2008

No.	Program Name	Court	From	To	Actual #	Male	Female
	National Training						
•	Mediation Skills and Team Work	Beni Suef	October 22, 2007	October 25, 2007	39	25	14
•	Mediation Skills and Team Work	Beni Suef	October 29, 2007	November 1, 2007	36	20	16
•	Mediation Skills and Team Work	Assiut	December 3, 2007	December 6, 2007	32	19	13
•	Mediation Skills and Team Work	Assiut	December 10, 2007	December 13, 2007	36	24	12
•	Mediation Skills and Team Work	Assiut	January 14, 2008	January 17, 2008	37	25	12
•	Mediation Skills and Team Work	Sohag	January 21, 2008	January 24, 2008	35	28	7
•	Mediation Skills and Team Work	Sohag	January 28, 2008	January 31, 2008	31	21	10
•	Mediation Skills and Team Work	Sohag	February 4, 2008	February 7, 2008	37	21	16
•	Mediation Skills and Team Work	Sohag	February 11, 2007	February 14, 2008	32	23	9
•	Mediation Skills and Team Work	Qena	February 18, 2008	February 21, 2008	24	15	9
•	Mediation Skills and Team Work	Qena	February 25, 2008	February 28, 2008	22	17	5
•	Mediation Skills and Team Work	Qena	March 3, 2008	March 6, 2008	23	15	8
•	Mediation Skills and Team Work	Qena	March 10, 2008	March 13, 2008	23	15	8
•	Mediation Skills and Team Work	Aswan	March 24, 2008	March 27, 2008	21	14	7
•	Mediation Skills and Team Work	Aswan	March 31, 2008	April 3, 2008	21	14	7
•	Mediation Skills and Team Work	Banha	April 7, 2008	April 10, 2008	36	13	23
•	Mediation Skills and Team Work	Banha	April 21, 2008	April 24, 2008	34	15	19
•	Mediation Skills and Team Work	Shebin El Komm	May 5, 2008	May 8, 2008	29	13	16
•	Mediation Skills and Team Work	Shebin El Komm	May 12, 2008	May 15, 2008	27	11	16
•	Mediation Skills and Team Work	Shebin El Komm	May 19, 2008	May 22, 2008	29	19	10
•	Mediation Skills and Team Work	Damietta	May 26, 2008	May 29, 2008	27	16	11
•	Mediation Skills and Team Work	Fayoum	June 2, 2008	June 5, 2008	37	23	14

No.	Program Name	Court	From	To	Actual #	Male	Female
•	Mediation Skills and Team Work	Zagazig	June 9, 2008	June 12, 2008	29	18	11
•	Mediation Skills and Team Work	Zagazig	June 16, 2008	June 19, 2008	29	14	15
•	Mediation Skills and Team Work	Zagazig	June 23, 2008	June 26, 2008	30	22	8
•	Mediation Skills and Team Work	Zagazig	June 30, 2008	July 3, 2008	27	15	12
•	Mediation Skills and Team Work	Ismailia - N., S. Sinai and Suez	July 7, 2008	July 10, 2008	11	9	2
•	Mediation Skills and Team Work	Alex	July 14, 2008	July 17, 2008	38	8	30
•	Mediation Skills and Team Work	Alex	August 4, 2008	August 7, 2008	37	18	19
•	Mediation Skills and Team Work	Damanhour	August 12, 2008	August 14, 2008	28	18	10
•	Mediation Skills and Team Work	Damanhour	August 19, 2008	August 21, 2008	29	20	9
•	Mediation Skills and Team Work	Damanhour	August 26, 2008	August 28, 2008	34	28	6
				FY08 Totals	960	576	384
	Skills Enhancement Training						
1.	Skills Enhancement Training	Port Said	February 26, 2008	February 26, 2008	18	3	15
2.	Skills Enhancement Training	Giza 1	March 17, 2008	March 17, 2008	19	10	9
3.	Skills Enhancement Training	Giza 2	March 18, 2008	March 18, 2008	19	6	13
4.	Skills Enhancement Training	Giza 3	March 19, 2008	March 19, 2008	20	6	14
				Giza Total	58	22	36
5.	Skills Enhancement Training	Minya 1	March 25, 2008	March 25, 2008	25	15	10
6.	Skills Enhancement Training	Minya 2	March 26, 2008	March 26, 2008	21	18	3
7.	Skills Enhancement Training	Minya 3	March 27, 2008	March 27, 2008	22	17	5
				Minya Total	68	50	18
	Judges Training						
1.	Judges Training	Cairo	November 3, 2007	November 5, 2007	60	60	0
2.	Judges Training	Cairo	November 6, 2007	November 8, 2007	61	61	0

No.	Program Name	Court	From	To	Actual #	Male	Female
3.	Judges Training	Cairo	November 10, 2007	November 12, 2007	57	57	0
4.	Judges Training	Cairo	November 13, 2007	November 15, 2007	49	49	0
5.	Judges Training	Cairo	November 17, 2007	November 19, 2007	45	45	0
6.	Judges Training	Cairo	November 20, 2007	November 22, 2007	56	56	0
7.	Judges Training	Cairo	November 24, 2007	November 26, 2007	39	39	0
8.	Judges Training	Cairo	November 27, 2007	November 29, 2007	73	73	0
9	Judges Training	Alex	December 1, 2007	December 3, 2007	63	63	0
10.	Judges Training	Alex	December 4, 2007	December 6, 2007	59	59	0
				Total	562	562	0
1.	Judges TOT	Cairo	May 26, 2008	June 10, 2008	14	12	2

Annex (2) List of Grantees FY 2007-2008

#	Proposal #	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
1	111-71M22	GA-263-06-01-00	Minya Businessmen Association <i>Justice Offices Program</i> <i>Family</i>	Minya	12 (17Dec 06) COMPLETED	45
2	1-36O16	GA-263-06-02-00	New Horizons Foundation <i>Interaction Program</i>	Giza / Minya	12 (1 Jan 07) COMPLETED	48
3	1-4M1	GA-263-06-03-00	Samalut Culture Palace Pioneers <i>& Family</i> <i>Culture</i>	Minya	12 (1 Jan 07) COMPLETED	31
4	1-81M32	GA-263-06-04-00	Minya Coalition of Health NGOs <i>Family Rights & Society Welfare</i>	Minya	24 (1 Jan 07)	153
5	1-46G11	GA-263-06-05-00	Future Girls' Association <i>Justice Awareness & Empowerment for Family and Child</i>	Giza	12 (1 Jan 07)	48
6	1-37G26	GA-263-07-06-00	National Association for the Defense of Rights and Freedoms <i>Legal & Social Counseling for the Egyptian Family</i>	Giza	12 (1 Feb 07) COMPLETED	25
7	1-72M23	GA-263-07-07-00	New Vision Association for Development <i>Family Stability & Justice Enhancement</i>	Minya	12 (1 Feb 07) COMPLETED	35
8	1-62M13	GA-263-07-08-00	Social Services & Integrated Development <i>Family Support in Minya</i>	Minya	12 (1 Feb 07) COMPLETED	31
9	1-66M17	GA-263-07-09-00	Egypt Renaissance Foundation <i>Supporting Children Rights & Women Issues in Egyptian Family</i>	Minya	12 (11 Feb 07) COMPLETED	37
10	1-70M21	GA-263-07-10-00	The Good Shepherd <i>Liberty Children</i>	Minya	12 (1 April 07) COMPLETED	21
11	1-20G7	GA-263-07-11-00	Hawaa Al-Mostakbal Society for Family & Environmental <i>Community Cooperation against Family Violence</i>	Giza	12 (1 April 07)	53
12	1-57G22	GA-263-07-12-00	Shemou' Association for Human Rights & Local Development	Giza	12 (1 April 07)	45

#	Proposal #	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
			<i>Enhancing the Bonds of Family Stability</i>			
	1-41O20	GA-263-07-13-00	Center for Egyptian Family Development <i>Happy Egyptian Family Program</i>	Giza	12 (1 April 07) <i>Award Declined*</i>	-
13	1-33O13	GA-263-07-14-00	Alliance for Arab Women <i>Supporting the Family Court</i>	Giza, Minya, Port Said	24 (1 June 07)	257
14	1-5M2	GA-263-07-15-00	The Evangelical Association for sustainable Development <i>Better Practice Towards minimizing Family Conflict</i>	Minya	12 (8 August 07)	57
15	1-7M4	GA-263-07-16-00	Future Eve <i>Happy Family void of Discrimination and Domestic Violence</i>	Minya	12 (8 August 07)	32
16	1-69M20	GA-263-07-17-00	Sydat Misr Society for Women's Affairs <i>Supporting Family Stability</i>	Minya	12 (8 August 07)	27
17	1-31O11	GA-263-07-18-00	Masr El Mahroosa Baladi Association <i>Towards Better Marriage</i>	Giza	15 (1 Sep. 07)	77
18	1-32O12	GA-263-07-19-00	Caritas Egypt/Seti Center <i>Stable Family Challenging Disability by Counsel and Empowerment</i>	Giza	12 (23 Sep. 07)	70
19	1-16G3	GA-263-07-20-00	Al Tawan Association for Developing Local Community (Yad b Yad) <i>Family Stability is the Base for Society Development</i>	Giza	12 (25 Sep. 07)	36
20	1-26O6	GA-263-07-21-00	Heya Foundation for Women <i>Accord for Family Safety</i>	Giza	12 (26 Sep. 07)	46
21	1-48G13	GA-263-07-22-00	Egyptian Foundation for Family Development <i>Mediation System Support</i>	Giza	12 (27 Sep. 07)	30
22	1-52G13	GA-263-07-23-00	Light of Life Association for Family & Child <i>Family & Child Legal Protection</i>	Giza	12 (27 Sep. 07)	52
23	1-58G23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar <i>Family legal & social services support</i>	Giza	12 (23 Dec. 07)	82
24	1-34O14	GA-263-08-02-00	Azhhar AlKarma Foundation <i>Better Life Program</i>	Giza	12 (23 Dec. 07)	76
25	MSS	GA-263-08-03-00	Port Fouad Child & Family Care Society	Port Said	12	45

#	Proposal #	Grant #	NGO Name / Program Title	Program Location	Grant Duration (Months) / Start Date	Approx. Grant Amount (\$000)
	Recommendation /Orientation		<i>Family Justice</i>		(25 Feb. 08)	
26	MSS Recommendation /Orientation	GA-263-08-04-00	Organization of Civilized Development at Port Fouad (El Hadareya) <i>Stability & Better Future</i>	Port Said	12 (25 Feb. 08)	65
27	1-36O16	GA-263-06-02-02	New Horizons Foundation (Phase 2) <i>Interaction Program</i>	Giza	12 (1 Apr 08)	56
28	1-81M32	GA-263-06-04-01	Minya Coalition of Health NGOs (Phase 2) <i>Family Rights & Society Welfare</i>	Minya	18 (1 April 08)	140
29	1-62M13	GA-263-07-08-02	Social Services & Integrated Development(Phase 2) <i>Family Support in Minya</i>	Minya	12 (1 Apr 08)	60
30	1-66M17	GA-263-07-09-02	Egypt Renaissance Foundation (Phase 2) <i>Supporting Children Rights & Women Issues in Egyptian Family</i>	Minya	12 (1 Apr 08)	31
31	1-70M21	GA-263-07-10-01	The Good Shepherd (Phase 2) <i>Liberty Children</i>	Minya	18 (1 April 08)	51
32	1-15P2	GA-263-08-05-00	Small & Medium Industries Development Association <i>Towards Social Justice... A New Vision for a Better Tomorrow</i>	Port Said	18 (1 July 08)	81
Total						1,943,000

Note: All Numbers are approximated.

Annex (3) Updated Mediation Training Agenda

Mediation Skills and Team Building Workshop

Day One

Session	Content	Methodology	Tools
09:00 – 11:00 Session One	<ul style="list-style-type: none"> ▪ <u>Opening:</u> introduction, training objectives ▪ <u>Family Dynamics:</u> Egyptian family characteristics, roles & responsibilities ▪ <u>Family Conflict:</u> nature and reasons – reactions – conflict analysis – problem tree. 	Working group- discussion – case study – lecturette – exercise	Handout – Flipchart – Data-show
11:00 – 11:15	Break		
11:15 – 01:15 Session Two	<ul style="list-style-type: none"> ▪ <u>Mediation Skills and Resolving Family Disputes:</u> techniques of conflict resolving – mediation stages – mediation skills (communication – negotiation – managing mediation session) 	Exercise - working group - discussion	Handout – Flipchart – Data-show
01:15 – 1:45	Break		
01:45 – 04:00 Session Three	<ul style="list-style-type: none"> ▪ <u>Team Work & Team Building:</u> good team characteristics, team development, team work skills - evaluate team performance ▪ Feedback - Wrap-up 	Exercise - working group - discussion	Handout – Flipchart – Data-show
04:00 – 4:30			Lunch

Day Two

Session	Content	Methodology	Tools
09:00 – 11:00 Session One	<ul style="list-style-type: none"> ▪ <u>Summary of Day One</u> ▪ <u>Application of Mediation Skills:</u> roles of legal, psycho and Social specialists – mediation session – discussion of role play 	Exercise – role play discussion – constructive critic	Handout – Flipchart – Data-show Video shooting
11:00 – 11:15	Break		
11:15 – 01:15 Session Two	<ul style="list-style-type: none"> ▪ <u>Mediation Skills (cont'd):</u> Managing mediation session – question asking skills – general guidelines ▪ <u>Re-do role playing:</u> discussion 	Discussion – role play – constructive critic	Video shooting Handout – Flipchart – Data-show
01:15 – 1:45	Break		
01:45 – 04:00 Session Three	<ul style="list-style-type: none"> ▪ <u>Report Writing:</u> report content, legal, psycho and social. ▪ <u>Good Report :</u> characteristics, report modification ▪ Feedback - Wrap-up 	Working group – discussion - feedback	Handout – Flipchart – Data-show
04:00 – 4:30			Lunch

Day Three

Session	Content	Methodology	Tools
09:00 – 11:00 Session One	<ul style="list-style-type: none"> ▪ <u>Enforcement of Law 10:</u> ▪ <u>Mediation offices:</u> roles and responsibilities ▪ <u>Statistics:</u> Forms – information and statistics accuracy 	Lecturette -Discussion	Handout – Flipchart – Data-show
11:00 – 11:15	Break		
11:15 – 01:15 Session Two	<ul style="list-style-type: none"> ▪ <u>Marriage:</u> related forms submitted to Mediation offices 	Lecturette -Discussion	Handout – Flipchart – Data-show
01:15 – 1:45	Break		
01:45 – 04:00 Session Three	<ul style="list-style-type: none"> ▪ <u>Divorce:</u> related forms and legal rights of divorced couple ▪ Wrap-up - Training Evaluation 	Lecturette -Discussion	Handout – Flipchart – Data-show
04:00 – 4:30			Lunch

Annex (4) Family Justice Performance Indicators

PERFORMANCE MANAGEMENT PLAN

(Revised November 13, 2007)

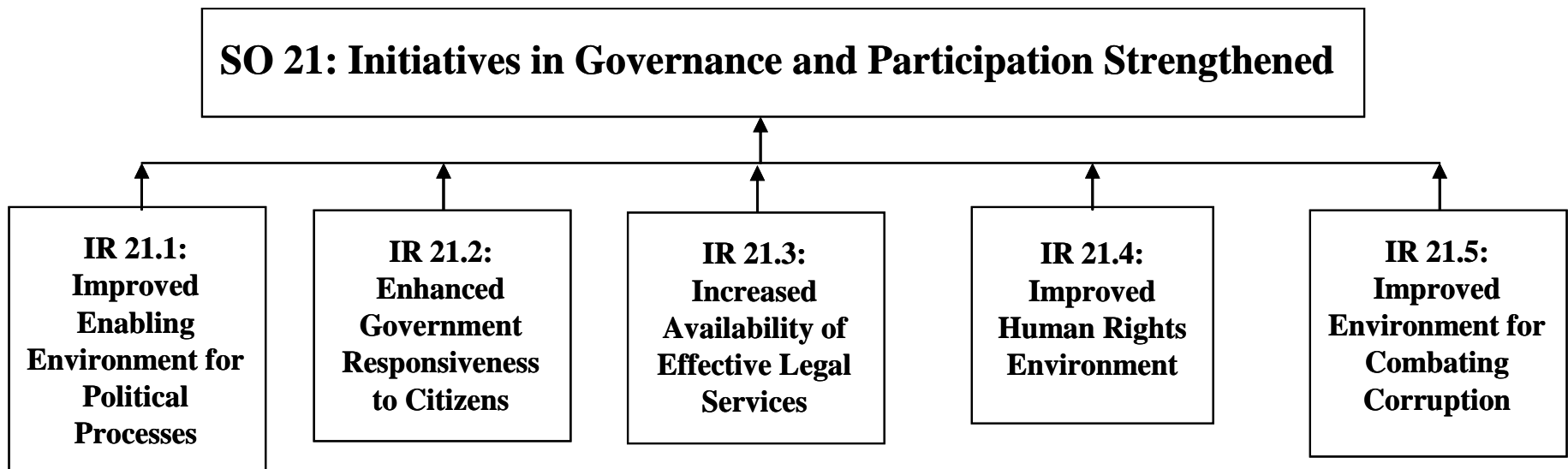
Note: The list of indicators and indicator descriptions presented in this document have been revised primarily in response to revisions in USAID's Agency-wide monitoring and reporting system, most notably the change from using Program Components (and sub-Program Components) and Common Indicators in 2006 to the current use of Program Areas, Elements, Sub-Elements and Standard Indicators. In addition, some changes to the information within parts of the PMP tables have been made on the basis of experience during the past year.

Objective/Goal 2: Governing Justly and Democratically

**Program Area 1: Rule of Law and Human Rights;
Program Element 1.3: Justice System; Program Sub-Element 1.3.4: Access to Justice**

Former program configuration:

SO 21: INITIATIVES IN GOVERNANCE AND PARTICIPATION STRENGTHENED



LIST OF MISSION-SPECIFIC AND USAID STANDARD INDICATORS INCLUDED IN THIS PERFORMANCE MANAGEMENT PLAN

	Performance Indicator*	Comments
<p>State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Element 2.1.3: “Justice System”</p> <p>(Part of Former USAID/ Egypt Strategic Objective 21, “Initiatives in Governance & Participation Strengthened”; and Intermediate Result 21.3, “Increased Availability of Effective Legal Services.”)</p>	2.1.3.b: Number of justice sector personnel that received USG training	This is a USAID Operational Plan, or “standard,” indicator. It was formerly a common indicator, “Number of people trained.” The data for this indicator from the Family Justice Project will be aggregated with the data for this indicator from the AOJS II, Criminal Justice, State Council and NGO/Lawyers Projects for reporting to Washington on OP indicators.
	2.1.3.f: Number of legal institutions and associations supported by USG	This is a USAID Operational Plan, or “standard,” indicator. It was formerly a common indicator, “Number of USAID-sponsored mediation centers in targeted areas.” Under this new indicator, we are counting not only MOJ mediation centers receiving USG assistance but also mediation counseling centers that have received USG assistance through Family Justice Project grants to their parent NGOs. The data for this indicator from the Family Justice Project will be aggregated with the data for this indicator from the AOJS II, Criminal Justice, State Council and NGO/Lawyers Projects for reporting to Washington on OP indicators.
	2.1.3.g: Number of people visiting USG-supported legal service centers serving low income and marginalized communities	This is a USAID Operational Plan, or “standard,” indicator. It was formerly a common indicator, “Number of cases brought annually to USAID-sponsored mediation centers.” Under this new indicator, we are counting not only the number of people who visit MOJ mediation centers in a given year but also the number of people who visit mediation counseling centers that have received USG assistance through Family Justice Project grants to their parent NGOs.
	2.1.3.B: Annual number of positive modifications to legislation, regulations, or institutional policies to improve the justice system	This is a Mission-specific, or “custom” indicator, which will be reported to USAID/W for FY 2008. The data for this indicator will come from and be aggregated across three justice projects: AOCJ, AOJS II, and Family Justice.
<p>State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.4: “Civil Society”; Element 2.4.1: “Strengthen Democratic Civic Participation”</p> <p>(Part of Former USAID/ Egypt S.O. 21: Initiatives</p>	2.4.1.b: Number of Civil Society Organizations using USG assistance to improve internal organizational capacity	This is a USAID Operational Plan, or “standard,” indicator. It compares to a former common indicator, which asked for the number of groups assisted during the FY if the mission provided such assistance. There are other USAID projects (in Media, e.g.) that will also be using this indicator; therefore, the data for this indicator from the Family Justice Project will be aggregated with the data from those other projects.

	Performance Indicator*	Comments
in Governance & Participation Strengthened & IR 21.3, “Increased Availability of Effective Legal Services.”)	2.4.1.A: In a given year, the number (and percentage) of assisted NGOs for whom strengthened capacity can be demonstrated that are found to have strengthened capacity, as determined by an increase over their last score on a FJP-specific NGO scorecard.”	This is a Mission-Specific, or “Custom,” Indicator for the Family Justice Project. Originally, the data from this indicator were to be used to report against a few USAID common indicators, which asked whether USAID-assisted civil society organizations have improved in organizational capacity, and if so, how, and how that capacity was measured.
*There are two types of performance indicators: (1) USAID Operational Plan, or “standard,” indicators, which are required by State/F if they are relevant. These have numbers that end in small letters. (2) Mission-specific, or “custom,” indicators, which the DG team and its relevant implementing partner(s) are using to measure and manage for program results. These have numbers that end in capital letters.		

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.b: Number of justice sector personnel that received USG training (OP. or “standard,” indicator, formerly #21.3.9)							
Results Data		2006	2007	2008	2009	2010	TOTAL
Targeted: ²		60	360	1500	1800	1200 ⁴	
Actual:	Male:	0	197	515			
	Female:	0	278	1151			
	Total:	0 ³	475	1666 ¹			
<p>Indicator Description (Definition): According to the general definition for this “standard” indicator: Personnel include judges, magistrates, prosecutors, advocates, inspectors and court staff. In the case of the FJP, we are also including MOJ staff. Training refers to all training or education events, whether short-term or long-term, in-country or abroad. Each training participant is counted only once in a given year, even if he/she has attended more than one training event. In addition, inclusion in a previous year’s count does not exclude a person from being counted in subsequent years, if he/she has received training, e.g., “booster training,” in a subsequent year.</p> <p>Unit: Annual number of personnel trained in a given year, disaggregated by sex</p>							
Data Source: Contractor’s Annual Report				<p>Rationale: This is a required Operational Plan, or “standard” Indicator. The rationale for this required Operation plan, or “standard” indicator, is that better trained personnel are a prerequisite for an improved legal system.</p> <p>Critical Assumptions for Indicator: Initially, the use of this indicator was based on the assumption that the Ministry of Justice would approve the training of judges and staff. Early positive results of training have indeed led to MOJ approval for including others in training, including judges.</p>			
Schedule/Frequency of Data Collection: Quarterly				<p>Method/Approach of Collection/Calculation: Data will be compiled based on the training sign-in sheets and registration forms which are collected and entered on the project training database. Tracking of individual names (and sex) and the training they received will be obtained from the training database. In order to develop an unduplicated count of people trained in a given year, electronic editing is performed twice by assigned project staff, Once, when data is filtered after being entered whereby the system detects any duplication in names or titles. The Application of Pivot tables next as part of the components reporting system, double checks the accuracy of the data entered and spots out any data duplication. Finally, certificates issued per trainee is a final checking step, where number of issued certificates by names should coincide with names and numbers trained, tracing any duplication errors.</p>			
Responsible Officer: Margaret Groarke, Cognizant Technical Officer							

Data limitation and Quality Assessments: An assessment of the quality of training data collected and reported in quarterly reports as of the time of the assessment was conducted on August 23, 2007. The training MIS and data were found to be of high quality, and no problems were identified.	Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt in its quarterly and annual reporting and USAID will then share the data to other stakeholders as appropriate.
	Other Donors in Sector:
Indicator's Relevance to <u>Gender</u>: Indicator disaggregated by sex.	
Indicator's Relevance to <u>Poverty</u>: N/A	
<p>Additional Comments: It is expected that the numbers of trained personnel will increase over time due to the facts that the Ministry of Justice is becoming more comfortable with including additional target groups in training and NGO grants will include training programs.</p> <p>¹The total trained includes 960 participants from the nationwide mediation training, 562 judges from the Family Court training, and 144 mediators from the pilot regions who participated in the skills enhancement training. There were also 14 judges in the train the trainers program but they also participated in the judge training and therefore were not counted again.</p> <p>²We will report <u>actual</u> data disaggregated by sex, but disaggregating targets by sex would be meaningless. The project is training the <i>universe</i> of judges, mediators and mediation office staff; therefore, all available females and males will be trained. In effect, then, the project is not trying to influence any change in the proportions of males and females in those positions through training—it is simply training all who are in those positions.</p> <p>³The actual figure for 2006 was zero because project-provided training did not begin until the first quarter of FY 2007. However, the training program exceeded its goal in 2007, adding the additional 60 targeted from 2006 and expanding the training beyond the pilot courts before the year's end and thereby exceed the target.</p> <p>⁴ The project will be nearing completion at the end of 2010 and will be in close-out status and therefore, the number trained will be reduced.</p>	

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.f: Number of legal institutions and associations supported by USG (OP. or “standard,” indicator, formerly #21.3.6)					
Results Data	Baseline 2006	2007	2008	2009	2010
Targeted	0	26	160	260	180 ³
Actual	0	87 ²	241 ¹		
<p>Indicator Description (Definition): According to State/F: To be counted here are both governmental and non-governmental institutions and associations that focus on administering and improving the legal system. In the case of the Family Justice Project, a USG-supported legal institution is either (a) a Ministry of Justice (MOJ) mediation office/center or (b) an NGO-sponsored counseling center. For the MOJ mediation centers, USG “support” includes assistance in one or more of the following areas: staff training either by project staff or by MOJ-designated staff with project assistance; development and use of a new management information system; and/or physical improvements to target offices, including either equipment purchases or physical improvements. For NGO counseling centers, USG “support” will include the provision of grants to NGOs for establishing and operating counseling centers.</p> <p>Unit: Number of MOJ and NGO centers</p>					
Data Source: Contractor’s Annual Report.			Rationale/Critical Assumptions for Indicator: The rationale for this USAID OP, or “standard,” indicator is that strengthened and more effective institutions and associations are essential to improved rule of law.		
Schedule/Frequency of Data Collection: Annually			Method/Approach of Collection/Calculation: All the necessary data are contained within project records and readily retrievable.		
Responsible Officer: Margaret Groarke, CTO					
Data limitation and Quality Assessments: On August 23, 2007, an assessment of the quality of data collected and reported in quarterly reports as of that time was conducted. The training MIS and data were found to be of high quality, and no problems were identified. A list of institutions and associations supported by the USG is maintained in the implementing partner’s MIS and it can easily be verified by observation, through training records, grant documents, etc.			Data Analysis/Dissemination Plan: Being assembled from project records; the records will be reported to USAID, who will then share the data with other stakeholders as appropriate.		
			Other Donors in Sector: No other donors are currently working with the MOJ mediation offices or NGO-supported counseling centers.		
Indicator's Relevance to Gender: In family law cases, women by law must first seek access to the legal system through mediation, and supporting the mediation offices and NGO counseling centers increases access to effective legal services for women in particular.					

Indicator's Relevance to Poverty: By law, mediation, unlike litigation, is free of charge, and supporting the MOJ mediation offices and NGO mediation counseling centers increases access to effective legal services for those that cannot afford other alternatives.

Additional Comments: MOJ mediation centers: The project will directly support the 26 mediation offices located in the 3 pilot governorates of Giza, Minya and Port Said. In these three governorates, the Project will provide the 26 offices a complete package of staff training, deployment of the management information system, and physical improvements. Beyond the 26 pilot offices, the Project will support staff training but not MIS deployment or infrastructure improvement. Beyond the 26 initial sites, the Project will support staff training either through direct training or training of trainers using Project-developed curricular materials, or both.

¹This total includes 165 mediation offices, of which 139 received nationwide training and 26 participated in the skills enhancement training for the pilot regions; and 76 NGO counseling centers.

²This total includes 44 MOJ mediation centers and 33 NGO counseling centers. The number exceeds the target, which was based on the original 26 pilot courts, because the nationwide training began before the end of the year adding an additional 18 mediation centers. Also, originally it was unknown how many counseling centers NGOs would develop before the year end and none were included in the original target.

³The project will be nearing completion at the end of 2010 and will be in close-out status and therefore, the number of offices supported will be reduced.

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.g: Number of people visiting USG-supported legal service centers serving low-income and marginalized communities (OP, or “standard,” indicator, formerly #21.3.7)						
Results Data	Baseline 2006	2007	2008	2009	2010	2011
Targeted⁴		---	---	---	---	
Actual	32,842³	39,658- Mediation offices 3391- NGOs---²	70,796- mediation offices 18,184 - NGOs¹			
<p>Indicator Description (Definition): According to the general definition for this “standard” indicator, “people” includes all people who visit centers seeking assistance or advice related to legal or legally related concerns. For the Family Justice project, a “US-supported legal service center” is either a Ministry of Justice mediation office that, through USAID assistance under the Egypt Family Justice Project, has received USAID assistance in the form of staff training, development and deployment of a new management information system, and/or physical improvements, including equipment; or an NGO counseling center that is being sponsored by an NGO that has received a grant from the USG for that purpose. Persons visiting a MOJ mediation center or a NGO mediation counseling center will be counted once for a given year, regardless of how many visits they make during that year.</p> <p>Unit: Annual number of people (unduplicated count)</p>						
<p>Data Sources: MOJ Mediation Center statistics and NGO-supported counseling centers. These organizations will report the data to the contractor, who, in turn, will report the data to USAID.</p>		<p>Rationale/Critical Assumptions for Indicator: The rationale for this USAID OP, or “standard,” indicator is that it is a measure of effectiveness in providing access to justice for disadvantaged communities. This indicator assumes that improvements in public information about mediation services, the environment of the mediation offices, and quality of mediation services – all of which are to be addressed by the FJP – will encourage individuals who might otherwise take no action to bring their family issues to mediation. This indicator is also based on the assumption that most of the individuals using the mediation and counseling centers are members of low income and/or marginalized communities.</p>				
<p>Schedule/Frequency of Data Collection: Annually</p>		<p>Method/Approach of Collection/Calculation: Data will be collected by MOJ mediation office staff from ledgers kept at the mediation office, and transmitted to the project by the Ministry of Justice. Once an electronic management information system is in place, the MOJ may not need to use the</p>				

Responsible Officer: Margaret Groarke, Cognizant Technical Officer	ledgers for collecting the data needed for this indicator. Data from the NGO counseling centers will be collected by NGO staff or counseling center staff from ledgers kept by counseling center staff. In both cases—i.e., the MOJ mediation centers and the NGO counseling centers—it is expected that record keeping in ledgers (or MIS) will allow for unduplicated counts of persons visiting the center in a given year. That is, regardless of the number of visits a person might make in a given year, she/he will be counted once.
Data Limitation and Quality Assessments: The MOJ will not allow independent, external review of case ledgers to verify data. As a consequence, the quality of the data provided by the MOJ cannot be ascertained. The quality of NGO-provided data can be assessed by verifying a sample of sub-totals from mediation counseling centers by reviewing ledger entries for a given year.	Data Analysis/Dissemination Plan: Project staff will review the data received from the MOJ and the NGO grantees and report the data to USAID. USAID will then share the data with other stakeholders as appropriate.
	Other Donors in Sector: No other donors are supporting the mediation offices.
Indicator's Relevance to <u>Gender</u>: According to the law, individuals with family law complaints, the vast majority of whom are women, must first mediate before they can litigate, and increases in cases filed indicate increased access to effective legal services for women in particular.	
Indicator's Relevance to <u>Poverty</u>: By law, mediation, unlike litigation, is free of charge, and an increased number of people visiting MOJ mediation centers, or the free NGO counseling centers, indicates increased access to effective legal services for those that cannot afford other alternatives	
<p>Additional Comments: This will feed into the number of people visiting USG-supported legal service centers. We will assume for purposes of this indicator that the: (1) number of people is equal to the number of cases; and (2) the centers serve low income and marginalized communities. With respect to the MOJ mediation centers, the project will directly support the 26 MOJ mediation offices located in the 3 pilot governorates of Giza, Minya and Port Said, in staff training, deployment of the management information system (MIS), and physical improvements. The project will work with other mediation offices in Egypt on staff training only.</p> <p>¹This total includes 70,795 people visiting USG-supported MOJ mediation centers and 18,184 people visiting USG-supported NGO counseling centers. However, the data from the MOJ is incomplete and does not include the number of people visiting during September 2008 for the three pilot regions as these numbers were not yet available at the time of this report. The number visiting USG-support MOJ mediation centers includes visits to the 26 pilot courts from October 07 – August 08 for a total of 47,862; as well as partial numbers from other courts including October, November, December 2007 for South Cairo, Beni Suef, Benha, Shebin El Kom, Zagazig and Fayoum (October only) totaling 22,933. Due to a lack of complete data from some mediation offices within some of the governorates, the MOJ did not want to provide incomplete information and is working to update and verify the data. FJP will work closely with the MOJ Technical office during FY09 to further develop their computer systems/databases so that this information can be more easily obtained on a regular basis. The MOJ technical staff has indicated that they plan to collect and provide the data on a monthly basis during FY09.</p> <p>²This total includes 39,658 people visiting USG-supported MOJ mediation centers and 3391 people visiting USG-supported NGO counseling centers. However, the data from the MOJ is incomplete and does not include the number of people visiting during July and August in any of the three pilots and also does not include the month of September for Minya. This number also includes people visiting North Cairo through June 2007; however, no data for South Cairo was provided by MOJ. Despite repeated attempts to collect the information from the MOJ, this is the only available data we were able to obtain.</p> <p>³This total includes people visiting USG-assisted MOJ mediation centers only, as there were no USG-assisted NGO counseling centers during the year.</p>	

⁴We will report actual data disaggregated by type of legal service center (i.e., MOJ mediation center and NGO counseling center), but it would be very difficult to project meaningful targets for the number of people visiting USG-supported legal service centers. On one hand, as more NGO counseling centers are able to provide assistance to persons who need help with a family dispute and as more people are aware of and have confidence in those services (partly through project assistance), more people could be expected to seek help with the counseling centers before going to the court system. If their disputes can be resolved at that level, however, fewer people could be expected to take their cases to the courts, where they would be required by law to undergo mandatory mediation at the MOJ mediation centers. So, as use of NGO counseling centers increases, use of MOJ mediation centers should decrease somewhat, but it is not possible to predict how much. On the other hand, as the capacity and quality of MOJ mediation centers increase through project assistance, the numbers of people taking their cases to court (where, perhaps, they do not have access to or knowledge of NGO counseling centers) could be expected to increase and the number being directed to the mandatory MOJ mediation centers would also increase. Further complicating the situation is the fact that, although we expect the numbers (and capacity to serve people) of NGO counseling centers to increase with the awarding of new NGO grants and, possibly, the addition of new counseling centers by existing grantees, there is no good way to predict how many new centers will be added and how much capacity to serve clients will be added from one year to the next. Finally, targeting increases/decreases in the number of people visiting centers—be they NGO counseling centers or MOJ mediation centers—is further complicated by the question that always arises in situations such as this: Are more people using centers because the numbers of domestic disputes are on the increase, or because more people with disputes who might never have sought any counseling or legal relief are now doing so because of increased availability of such services, increased awareness of them and/or increased confidence in those services? In the face of such complexity and consequent futility in trying to project reasonable targets over the long term or even in terms of projecting targeted increases or decreases in one year over the previous year's actuals, we think it wiser not to project targets at all.

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Program Element 2.1.3: “Justice System”; (Program Sub-Element 2.1.3.4: Access to Justice)

Performance Indicator 2.1.3.B: Annual number of positive modifications to legislation, regulations, or institutional policies to improve the justice system accomplished with USG assistance ("Custom," or Mission-specific indicator)						
Results Data	2006	2007	2008	2009	2010	TOTAL
Targeted	---	---	1	1	1	
Actual	0	0	1 ¹			
Indicator Description (Definition): Positive modifications are new or amended laws, regulations or policies that are intended and considered to improve the justice system in the areas covered by the three projects—AOJS II, Criminal Justice and/or Family Justice. While modifications that are adopted may not be fully attributable to USG efforts in the relevant projects, the criterion for counting a positive modification is that its adoption by the respective ministry is at least partially attributable to project efforts and activities. Unit: Annual number of positive modifications						
Data Source: Documentation of modifications in the Ministry of Justice and narrative descriptions in Implementing Partners' Quarterly and Annual Progress Reports			Rationale: This indicator measures the outcome of USG programs to promote improvements in the legal, regulatory, and policy framework affecting the justice system. Critical Assumptions for Indicator: None			
Schedule/Frequency of Data Collection: Annually.			Method/Approach of Collection/Calculation: The process is simply a matter of each Implementing Partner's documenting all positive modifications in their progress reports.			
Responsible Officer: Margaret Groarke, CTO						
Data limitation and Quality Assessments: There are no known limitations to the data being reported for this indicator. Verifying Implementing Partners' reports can be easily done by the CTO, who is familiar with project efforts and with changes occurring in the legal framework of the Egyptian justice system.			Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt in its quarterly and annual reporting and USAID will then share the data to other stakeholders as appropriate.			
			Other Donors in Sector:			
Indicator's Relevance to Gender: In some cases, modifications are expected to benefit women, while others are expected to benefit both men and women equally.						
Indicator's Relevance to Poverty: In some cases, modifications are expected to improve the access to effective justice by poor Egyptians.						
Additional Comments:						

¹ Child Law Amendments (126/2008) were passed by the Egyptian Parliament. These reforms included increasing the marriage age to 18 for males and females, criminalizing female genital mutilation and requiring medical testing before marriage. NGO grantees provided input for the draft law and held several workshops to discuss the proposed amendments. The passage of these amendments is a major step forward in the field of children's rights and represents a best practice of NGOs working with government, particularly NCCM, to ensure that workable laws are put into place.

Performance Indicator 2.4.1.b: Number of Civil Society Organizations (CSOs) using USG assistance to improve internal organizational capacity (OP, or “standard,” indicator)					
Results Data	2006 Baseline	2007	2008	2009	2010
Targeted		20	--- ²	32	15
Actual	0	22	27 ¹		
Indicator Description (Definition): This indicator counts the number of local, Egyptian NGOs receiving capacity-building grants and possibly other assistance (e.g., training and/or technical assistance with respect to use of the NGO scorecard discussed under Performance Indicator 2.4.1.A) under the FJP during a given year. If a grantee is using any part of its grant or getting other assistance during any part of the year in question, then it will be counted. E.g., if a grantee uses a capacity-building grant that spans two different fiscal years, it would be counted in both those years. According to the general definition for this “standard” indicator, “to improve internal organizational capacity” refers to, among other things, to establish transparent and accountable financial systems, to establish internal democratic mechanisms, and to establish better ability to represent constituent interests. Unit: Annual number of CSOs/NGOs receiving USG assistance during a given year					
Data Source: FJP staff and signed FJP-NGO grant agreements.			Rationale/Critical Assumptions for Indicator: The rationale for this USAID OP, or “standard” indicator, is that, even with the best of intentions, NGO effectiveness is often severely limited by lack of capacity. This indicator is a measure of how many NGOs are using USG funds to improve capacity.		
Schedule/Frequency of Data Collection: Annually.			Method/Approach of Collection/Calculation: This involves a simple count each year of all the NGOs that have received capacity-building assistance (primarily through grants) from the Family Justice Program during that year. Data will be compiled by FJP staff from project records.		
Responsible Officer: Margaret Groarke, CTO					
Data limitation and Quality Assessments: As with all other indicators reported to Washington a Data Quality Assessment will be conducted every 3 years.			Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt via its annual report. USAID will then share the data with other stakeholders as appropriate.		
			Other Donors in Sector:		
Indicator's Relevance to Gender: The indicator is relevant to gender in that the assisted NGOs are all closely involved in promotion of rights for women and children					
Indicator's Relevance to Poverty: The indicator is relevant to poverty in that the assisted NGOs are all closely involved in promotion of access to family justice for powerless in society.					

Additional Comments:

¹ The total NGOs assisted included 27 grantees during FY08. To date 32 grant agreements have been signed with 27 NGOs (5 extensions) totaled almost \$2 million dollars in the three pilot regions of Minya, Giza and Port Said.

² It is not possible to target the total number of NGOs that will receive USG assistance in a given year for two reasons: (1) for a given year, the number of NGOs applying for and receiving direct capacity-building grants from the project is largely subject to demand and therefore difficult to predict; and (2) it is also not possible to project in any meaningful way the number of capacity-building sub-grants or other assistance that an NGO grantee will award to partner NGOs. Given these uncertainties, we think it wiser not to target here.

State/F Objective 2: “Governing Justly and Democratically”; Program Area 2.1: “Rule of Law & Human Rights”; Element 2.4.1: “Justice System”

Performance Indicator 2.4.1.A: In a given year, the number (and percentage) of assisted NGOs for whom strengthened capacity can be demonstrated that are found to have strengthened capacity, as determined by an increase over their last score on a FJP-specific NGO scorecard.” (similar to former indicator 21.3.10)						
Results Data		2006 Baseline	2007	2008	2009	2010
Targeted:	Number: ³ Percentage:		--- Not Available ²	--- _70__%	--- _70__%	--- __70%__
Actual:	Number: Percentage:	0 0%	Not Available ² Not Available ²	73.68% ¹		
<p>Indicator Description (Definition): Total number of NGO grantees (but not their sub-grantees) receiving capacity-building assistance (training, technical assistance, etc.) under the Family Justice Project (FJP) that show capacity increase in a given year. NGOs are counted for each year in which their capacity, as measured by an FJP NGO Scorecard, is shown to have been “strengthened” as compared to their previous score. FJP has devised its institutional capacity “NGO Scorecard” based on a model in <i>Recent Practice in Monitoring and Evaluation TIPS</i>, 2000, No. 15, “Measuring Institutional Capacity.” See Method/Approach of Collection/Calculation below for details.</p> <p>The percentage for this indicator is calculated by dividing the following numerator by the following denominator:</p> <p>Numerator: <u>all those assisted NGOs that have demonstrated an improved NGO Scorecard score over their previous score</u></p> <p>Denominator: all those assisted NGOs for whom we can compare a scorecard score to a previous score in a given year</p> <p>Unit: Annual number/percentage of NGOs receiving assistance and for whom change in capacity strength on the NGO Scorecard can be measured that demonstrate strengthened capacity</p>						
Data Source: FJP staff, in collaboration with NGO staff			Rationale: This is a mission-specific “custom” indicator. Critical Assumptions for Indicator: None			
Schedule/Frequency of Data Collection: On an ongoing basis, as each grantee NGO is able to assess change in its NGO Scorecard score over its previous score. At the end of the FY, all NGOs showing improvement will be totaled, the percentage will be calculated, and these data will be reported to USAID.			Method/Approach of Collection/Calculation: Data will be compiled by FJP staff based upon the NGO Scorecard tool. The scorecard tool is a weighted checklist of specific features indicative of capacity. It looks at 50 relevant factors (grouped into five categories of capacity) in rating NGO capacity, and assigns a 1 or a 0 depending on whether the factor is present. Each factor is given a weight of 3, 2 or 1, depending on its relative importance. Each factor score is multiplied by its weight for a weighted factor score. All weighted factor scores are totaled for an overall capacity score for the NGO. (The maximum possible weighted score is 100.) If an NGO improves its prior year score, it is counted among those whose capacities were strengthened. The NGOs are evaluated initially upon involvement in the FJP to establish a baseline, and re-evaluated regularly (likely on a semi-annual basis) by project and NGO staff using the scorecard			
Responsible Officer: Margaret Groarke, CTO						

	<p>and changes in CSO capacity are recorded and retained by the FJP. (A copy of the scoring is reported in Annex 5 of the annual report - M & E report)⁴</p> <p>The Scorecard data for each NGO, and for every time that NGO is rated, will be entered into an NGO database, and from that database, the number of NGOs that have improved from one scoring to the next will be counted. Cumulative data can be retrieved from the database; as well, details of magnitude and areas of improvement can be obtained from the data base or from the paper forms used to collect the data.</p>
<p>Data limitation and Quality Assessments: The responsible officer will ensure that a Data Quality Assessment is conducted at least once every 3 years.</p>	<p>Data Analysis/Dissemination Plan: The implementing partner will transmit the data to USAID/Egypt via its annual report.</p>
	<p>Other Donors in Sector:</p>
<p>Indicator's Relevance to <u>Gender</u>: The indicator is relevant to gender in that the assisted NGOs are all closely involved in promotion of family justice rights and services for women and children</p>	
<p>Indicator's Relevance to <u>Poverty</u>: The indicator is relevant to gender in that the assisted NGOs are all closely involved in promotion of family justice rights and services for the relatively powerless in society.</p>	
<p>Additional Comments:</p> <p>¹ Through a comparison of the baseline NGO Scorecard results and follow-up assessment at the end of the year 14 of 19 NGOs assessment showed improvement in their capacity.</p> <p>² The use of the NGO Scorecard began in FY 2008; therefore, no targets or actuals for FY 2007.</p> <p>³ As it is not possible to target the total number of NGOs that will receive USG assistance in a given year in Performance Indicator 2.4.1.b (because the number of NGOs applying for and receiving direct capacity-building grants from the project is largely subject to demand and therefore difficult to predict for a given year), so, too, it is not possible to target the number of assisted NGOs that will have strengthened their capacity in a given year.</p> <p>⁴ The NGO Scorecard is not only a means of measuring change in institutional capacity for M&E purposes, but also—and perhaps more significantly—a means of working with NGO staff to self –assess capacity and needs for improvement, develop strategies and plans for making improvements, and follow up on how well improvement strategies worked.</p>	

Annex (5) Annual Monitoring and Evaluation Report

I. M & E Process

FJP began a new M&E reporting system in September of 2007. The system is excel-based with each component reporting activities on a monthly basis. The system tracks the results against annual workplan targets for each activity to evaluate performance. A summary of the information is presented in each quarterly report submitted to USAID with more detailed reporting in the annual report. This information is compiled by each of the major project components including all training activities, NGO Grants, Capacity Building, Media, and Infrastructure. For the annual report a summary sheet of the past 12 month is compiled, illustrating timing, duration and status of completion of each activity.

In addition to the compilation of information for USAID indicators and workplan targets the following Monitoring and Evaluation Tools were completed:

Task 1

1. End of training program questionnaire - the questionnaire content was prepared by the FJP training team and reviewed by MOJ before application. The questionnaire was distributed to trainees for feedback at the conclusion of each training module. The objective of the questionnaire was to assess trainee evaluation of materials, instruction level and training methodology (workshops, lectures etc.). The responses were used to assess the program and adapt to the needs of trainees.
2. The pre/post assessment questionnaire measured the level of benefit and knowledge gained by trainees. Again, questionnaires distributed before and after the training were completed by trainees for feedback. Data was collected and analyzed by the team to measure the efficiency of the training, plan future trainings and improve the training process.

Task 2

1. The NGO scorecard tool measures NGOs capacity in five areas including: strategic, program management, information, external relations and financial management. The baseline assessment was made for project grantees in November 2007. According to this baseline, FJP determined the necessary technical assistance required to increase the capacity of NGOs. After providing training to NGOs, which focused on managerial, financial and monitoring/evaluation skills, and programmatic activities, a second assessment was completed for the same group of NGOs to assess the impact. The scores were compared for NGOs in Giza and Minya (Note: grants to Port Said NGOs only began in June 08), and a percentage increase was calculated for each of the five categories to measure improvements separately. This information informs the project as to the type of training and support needed by NGOs to enhance their capacities and sustain their activities beyond the life of the grant.
2. Field Visit Verifications- FJP staff monitor NGOs on a regular basis. In addition to this monitoring system and monthly reporting, NGO activities (awareness campaigns, home visits,

number of children supported and economic empowered families, etc.) are verified by random field visits from the M&E specialist to spot check operational procedures and assess the quality of data collected.

A monitoring and evaluation tool was developed in the form of a visit verification check list which is based on a similar checklist utilized by USAID. The list is comprised of two parts. The first part is completed by the M&E team during their visits; the second part, the technical verification, is completed by the Task II technical team. The customized list is a set of criteria against which procedures utilized by the NGOs to collect and report the required information, is measured.

The first portion of the checklist assesses the following areas: validity, reliability, timeliness, precision and level of integrity as indicators of data quality submitted by an NGO. An overall score compiled of each of the indicators is used to assess the quality of data collected. Procedures for reporting, report formats, timeliness, grant activities and financials are evaluated in the second portion by the Task II team. This information assists both the M&E staff as well as Task II to follow up on activities and monitor NGO performance. For FY08, the M&E team conducted spot checks and completed verification checklists for 5 NGOs in Giza and 8 (4 grantees and 4 partner NGOs) in Minya to assess the quality of data collected and review operational procedures.

II. Achievements

A. Task 1:

1. Nationwide Mediation Training:

During FY08 nationwide training of mediation office specialists continued and will be completed in November 2008. This year the project trained a total of 960 Specialists including 516 males and 444 females. This number represents 126 psychologists, 317 social workers, 425 legal specialists and 92 administrators. The mediation training was suspended temporarily during the judicial training. The MOJ also decided to stop sending administrative personnel and secondees whose future with the mediation offices was not confirmed, to the nationwide training. The training materials and length of program was adjusted from 4 to 3 days and the work plan figures were reduced accordingly. In June 08 Task 1 began to work with a revised plan.

The FY08 work plan trainee estimate of 1008 was revised to 1036 trainees.

Total number actually trained was **960** representing **93%** of the revised target.

2. Training of Judges

The MOJ requested training for family court judges and estimated the number of attendees to be 300, which was included in the FY08 workplan. However, the program resulted in the training of **562** judges in three-day sessions in Cairo and Alexandria, a 187% achievement of the original target. The MOJ has requested an additional two-day training program for family court judges, which is included in the FY09 workplan.

3. Training of trainers

In accordance with the workplan and to promote sustainability of mediation training, training of up to 20 trainers for mediation specialists was targeted. The Project successfully completed a train-the-trainers program during June and July for **14** trainers from the MOJ.

4. Skills Enhancement Program

As targeted by the workplan, skills enhancement training was completed in all three pilot governorates as a follow-on to training provided in the prior fiscal year. This was a three-day program covering social, psychological and legal issues. The objective was to meet with specialists in the field, exchange experiences and enhance acquired skills. An evaluation of the training impact on performance was conducted with a focus on the following:

- The extent of impact on performance
- The need for additional training and the specific topics to be covered
- Rate of satisfaction with the training materials, format and instruction level

A separate assessment report was prepared for each governorate compiling the benefits to trainees, obstacles encountered and recommendations of specialists. A comparative report of the three governorates was also prepared, which summarized common concerns and recommendations. Copies of the all reports were provided to USAID and the MOJ.

5. Feedback Evaluation

Below are the results of the trainees evaluation collected through the application of the evaluation tools.

a. Training Module Evaluation:

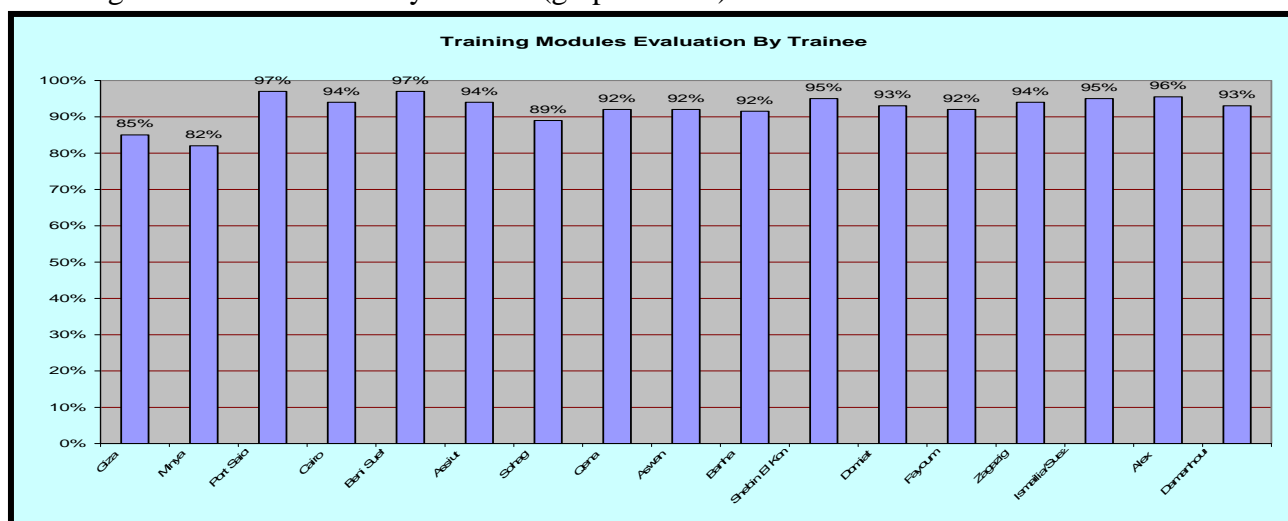
The following represents a summary of the reported trainee feedback on training materials, format and level of instruction based on the evaluation questionnaire:

Nationwide training: *an average satisfaction rate of 86%*

Skills Enhancement Training Program satisfaction rate:

Giza: 85%, Minya: 82% and Port Said 97%; with an average rate of 88%

Training Modules evaluation by trainees (graph format)



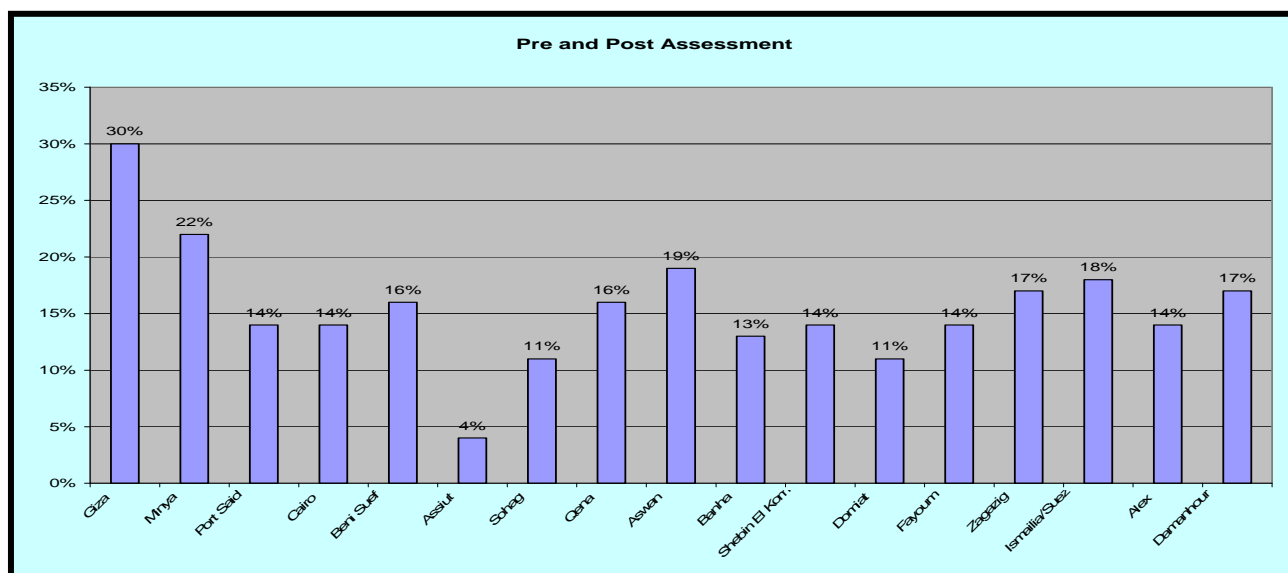
(Numbers reflect feedback from Nationwide and Booster training)

b. Training impact on performance:

A pre and post assessment of training benefits at the beginning and completion of the training revealed the following:

Nationwide training: *average increase in knowledge of 15%*

Skills Enhancement training: *average increase in knowledge of 22 %*



B. Task 2:

1. Summary of Achievements in FY08

- New Grant Agreements **10** **\$711,000.00** awarded in FY08
- NGO Capacity Building
 - 13** MSD Capacity Building trainings/**415** trainees
 - 149** NGO trainings conducted/ **2,629** trainees
- Awareness raising events
 - 1,170** Awareness events/**45,455** attendees
- NGO Performance
 - 18,184** counseling center visits
 - 9,434** cases settled
 - 9,817** children supported
 - 4,900** families economically empowered
 - 18,953** Home visits conducted

See detailed charts for full information by month and NGO.

2. Score Card Summary Report

Below is the score card analysis for Minya and Giza NGO grantees, comparing baseline and end of year assessment. Port Said is not included in this year's assessment since the first grants were awarded there in June 08. *See charts of organizations and their scores for specific details.*

Average % of NGO's increase in capacity:

In Minya: 6/7= 84.4%

In Giza: 8/12=66.6%

Overall: 14/19= 73.68%

C. Infrastructure

Progress for infrastructure activities is summarized below:

- 100% completion of 4 Giza courts and handover to MOJ
- Completion of Phase one in 7 Minya courts, with work underway in one additional court; and awaiting AMIDEAST to complete electrical work to finalize locations
- 100 % Completion of MOJ offices (added to work plan during the year)

D. Media

All planned activities were completed with the following exceptions:

Modification of activities:

- Opening ceremony for mediation offices with infrastructure improvements in Giza is awaiting confirmation of dates from MOJ
- Initiate work with notaries and lawyers: to be covered by Task II in future awareness campaigns and training activities

Partially completed but not finalized:

- Developing Web link for MOJ with NCCM : In process but not yet finalized pending NCCM
- Events to promote campaign messages for youth: 60% complete with respect to materials however pending decision of timing with MOJ to start implementation
- Internet computer technology-ICT buses : 25 % complete pending NCCM scheduling and decision to start implementation

Eliminated from Plan:

- Establishment of monitoring press system: MOJ has organized their own monitoring system in the press office

SCORE CARD ASSESSMENT SUMMARY REPORT

MINYA Governorate

5 Management Areas Weighted average

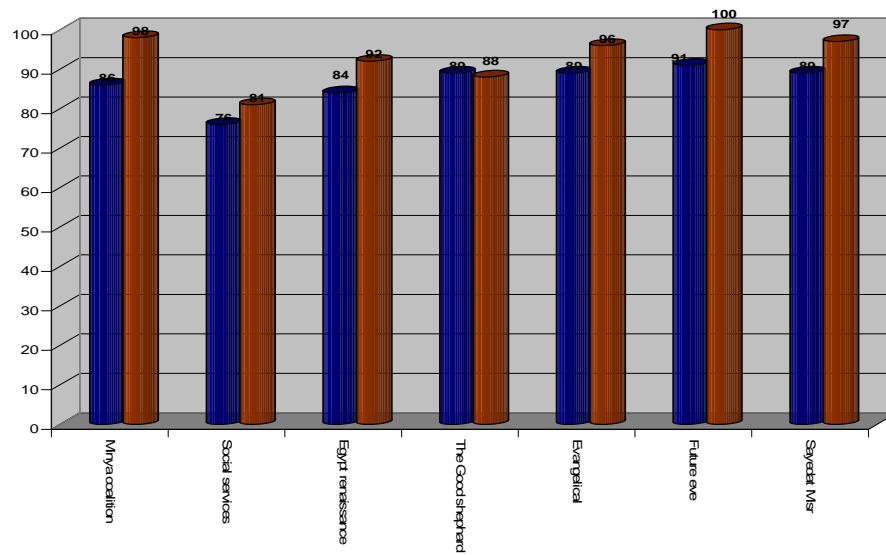
5 Management Areas Weighted average														
			20					25					FY 07/08	
			25					15					Balance	
Grant No.	NGO Name		Strategic		Program		Information		External R.		Financial	Card		
		Score		Score		Score		Score		Score	SCORE	% improved		
GA-263-06-01	Minya Businessmen Ass.	Base	5		23		10		11		22	71		
		Sep08												
GA-263-06-03	Samalut Culture P.Pioneers	Base	18		25		15		15		20	93		
		Sep08												
GA-263-06-04	Minya Coalition of Health	Base	17		25		15		7		22	86		
		Sep08	20		25		15		13		25	98		
			3		0		0		6		3		12%	
GA-263-06-05	Social services & Integ.Develop.	Base	13		25		11		5		22	76		
		Sep08	15		25		11		5		25	81		
			2		0		0		0		3		5%	
GA-263-07-07	New Vision Assoc.for Develop.	Base	20		25		15		15		25	100		
		Sep08									0			
GA-263-07-09	Egypt Renaissance Foundation	Base	17		23		13		9		22	84		
		Sep08	18		21		15		13		25	92		
			1		-2		2		4		3		8%	
GA-263-07-10	The Good Shepherd	Base	20		25		12		7		25	89		
		Sep08	20		22		12		9		25	88		
					-3				2				-1%	
GA-263-07-15	Evangelical Association	Base	20		25		12		7		25	89		
		Sep08	20		25		15		11		25	96		
							3		4				7%	
GA-263-07-16	Future Eve	Base	20		25		13		11		22	91		
		Sep08	20		25		15		15		25	100		
			0		0		2		4		3	9	9%	
GA-263-07-17	Sayedat Misr	Base	20		24		15		5		25	89		
		Sep08	20		24		15		13		25	97		
			0		0		0		8		0	8	8%	

SUMMARY

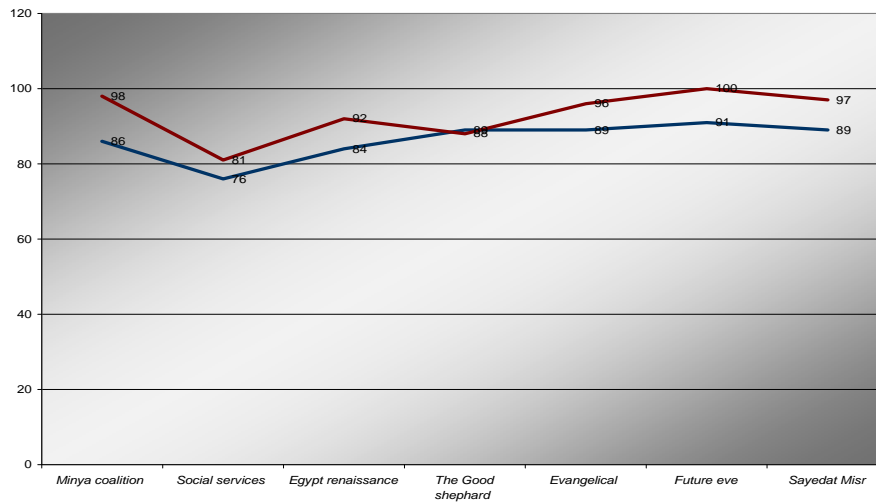
MINYA NGOs	Minya Coalition of Health	Social services & Integ.Develop.	Egypt Renaissance Foundation	Good Shepherd	Evangelical Assoc.	Future Eve	Sayedat Misr
Base	86	76	84	89	89	91	89
Sep-08	98	81	92	88	96	100	97

GRAPH REPRESENTATION OF SCORE CARD ASSESSMENT

COLUMN REPRESENTATION



Line Representation



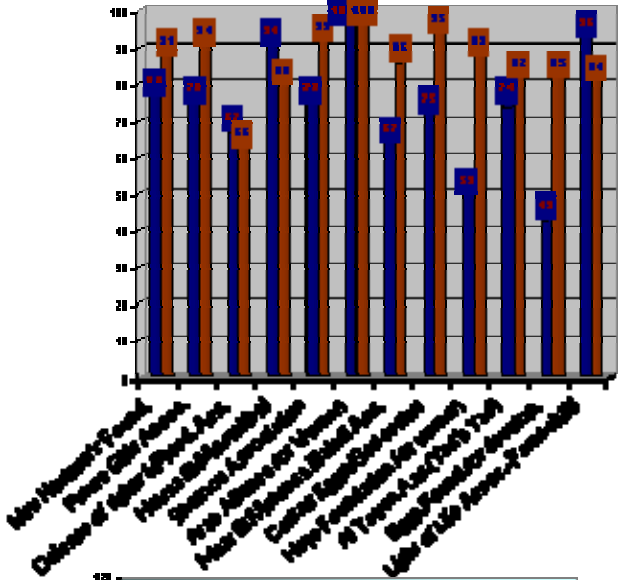
Giza Governorate			5 Management Areas Weighted average								FY 07/08			
			20		25		15		15		25		Balance	
Grant No.	NGO Name		Strategic		Program		Information		External R.		Financial	Card	% improved	
			Score		Score		Score		Score		Score	SCORE		
GA-263-06-02	New Horizon's Found.	Base	12		25		11		7		25	80		
		Sep-08	18		24		13		11		25	91		
			6		(1)		2		4		0	11	11%	
GA-263-06-05	Future Girls Assoc.	Base	13		18		11		11		25	78		
		Sep-08	20		25		13		14		22	94		
			7		7		2		3		-3	16	16%	
GA-263-07-06	Defense of rights & Freed. Ass.	Base	16		17		10		2		22	67		
		Sep-08	11		20		12		4		19	66		
			(5)		3		2		2		(3)	(1)	0	
GA-263-07-11	Hawaa El Mostakbal	Base	20		25		11		13		25	94		
		Sep-08	20		25		11		13		25	94		
													0	
GA-263-07-12	Shemou Association	Base	16		24		9		7		22	78		
		Sep-08	20		25		15		13		22	95		
			4		1		6		6		0	17	17%	
GA-263-07-14	Arab Alliance for Women	Base	20		25		15		15		25	100		
		Sep-08	20		25		15		15		25	100		
			0		0		0		0		0	0	0	
GA-263-07-18	Masr El Mahrosa Baladi Ass.	Base	17		21		10		5		14	67		
		Sep-08	17		25		14		5		25	86		
			0		4		4		0		11	19	19%	
GA-263-07-19	Caritas Egypt/Seti center	Base	18		18		12		5		22	75		
		Sep-08	20		25		15		13		22	95		
			2		7		3		8		0	20	20%	
GA-263-07-21	Heya Foundation for women	Base	18		9		4		5		17	53		
		Sep-08	20		25		12		10		22	89		
			2		16		8		5		5	36	36%	
GA-263-07-20	Al Tawan Ass.(Yad b Yad)	Base	14		19		10		12		19	74		
		Sep-08	20		22		13		11		16	82		
			6		3		3		(1)		(3)	8	8%	
GA-263-07-22	Egyp.Found.fo r develop.	Base	13		8		6		3		13	43		
		Sep-08	20		22		10		11		22	85		
			7		14		4		8		9	42	42%	
GA-263-07-23	Light of Life Assoc.- Fam&child	Base	20		25		14		12		25	96		
		Sep-08	20		25		13		13		25	96		
			0		0		(1)		1		0	0	0%	

SUMMARY

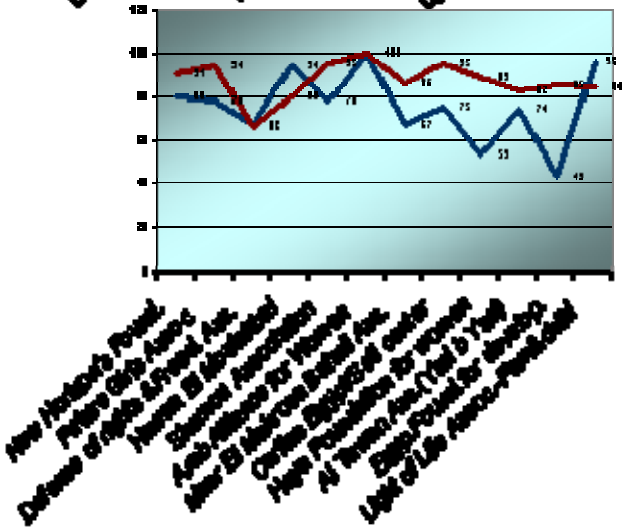
NGO's	New Horizon's Found.	Future Girls Assoc.	Defense of rights	Hawaa	Shemou	Arab alliance	El mahrosa	Caritas	Heya	Yad b Yad	Egypt found-ation	Light of Life
Base	80	78	67	94	78	100	67	75	53	74	43	96
Sep-08	91	94	66	80	95	100	86	95	89	82	85	96
% Increase in Capacities	11%	16%	0%	0%	17%	0%	19%	20%	36%	8%	42%	0%

GRAPH REPRESENTATION OF SCORE CARD ASSESSMENT

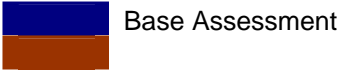
Column



Line Representation



Infrastructure & Media



TASK 1: Strengthen Capacity to mediate Disputes				ACTUAL ACHIEVED NUMBERS												TRAINING			
FY 2008				Q 1 FY08			Q2 FY08			Q3 FY08			Q4 FY08			Trainee Gender		Total Trained	% of target achieved
				OCT	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	F	M		
1 Training Family Court Mediators																			
1.1 TOT :																			
1.1.1 Specialists	work plan	UP TO 20																0	
1.1.2 Judges										14						2	12	14	
1.1.3 Mediators																			
																2	12	14	
1.2 Nation Wide training of court Mediators																		0	
LOCATION	Med.off	work plan	Revised															0	
1.2.1 Beni Suef	8	62	62	75	0											30	45	75	121%
1.2.2 Fayoum		0	0		0											0	0	0	0%
1.2.3 Assiut	16	109	109			68	37									37	68	105	96%
1.2.4 Sohag	12	124	124				66	69								93	42	135	109%
1.2.5 Qena	17	150	150					46	46							30	62	92	61%
1.2.6 Aswan	5	48	48						42							14	28	42	88%
1.2.7 Benha	9	64	64							70						42	28	70	109%
1.2.8 Shebin El Kom	4	88	88								85					42	43	85	97%
1.2.9 Damietta	13	41	41								27					11	16	27	66%
1.2.10 Zagazig	15	135	118									115				46	69	115	97%
1.2.11 Fayoum	6	46	38									37				23	14	37	97%
1.2.12 Ismailiya,Suez	8	79	14										11			2	9	11	79%
1.2.13 Alexandria	11	62	77											75		49	26	75	97%
1.2.14 Damanhour	15		103											91		25	66	91	88%
	139	1008	1036													444	516	960	93%
1.3 On going technical assistance: Booster training (Pilot governorates)																		0	
Location	work plan	Revised																0	
1.3.1 P. Said	30	15					18									13	5	18	60%
1.3.2 Giza	120	60						58								36	22	58	48%
1.3.3 Minya	120	60						68								18	50	68	57%
Total	270	135														67	77	144	107%
1.4 Training of Judges																			
1.4.1 November training	Sessions	work plan	MSD																
	3-5 Nov.	300	63		60											1	59	60	95%
	6-8 Nov		64		61											2	59	61	95%
	10-12 Nov		60		57											0	57	57	95%
	13-15 Nov		52		49											0	49	49	94%
	17-19 Nov		35		45											0	45	45	129%
	20-22 Nov		50		56											0	56	56	112%
	24-26 Nov		41		39											0	39	39	95%
	27-29 Nov		75		73											0	73	73	97%
1.4.2 December training	1-3 Dec		59			63										1	62	63	107%
	4-6 Dec		67		59											0	59	59	88%
			566	75	440	190	103	133	214	70	112	152				4	558	562	187%
TOTAL JUSTICE SECTOR TRAINED in 2008																TOTAL			
																517	1163	1680	

TASK 2 Annual M&E Report													
TASK 2 : Enhancing NGO Grantees Capacities													
2.1 Grant agreements:													
Pre award													
Technical review													
Financial Review													
EPLS verification & contract award													
New Signed Grants													
New NGO's grants awarded													
Post award													
Orientation													
Financial auditing													
Technical support													
2.2 NGO Capacity Building													
Training Activities													
Number of trainings conducted													
Number of attending trainees													
Number of NGO trainings conducted													
Number of attending trainees													
Awareness raising events													
Number of Awareness events													
Number of Awareness event attendees													
2.3 NGO grantee performance													
Number of Partners													
Number Of Counseling Centers													
NGO Performance													
Number Of Visits received													
Number of cases settled													
Number of children supported													
Number of Family Econ. empowered													
Number of home visits conducted													
Q 1 FY08			Q2 FY08			Q 3 FY08			Q 4 FY08			TOTALS TO DATE	
Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep		
AN ONGOING ACTIVITY													
New Grants			New Grants			New Grants			New Grants				
1)local comm. Develop. At warak al hadar			1)Child & family care society			1)Small &medium industries 5 Extensions :							
2)Azhar AlKarma foundation			2)Civilized development (Hadareyah)			2)Minya coalition 3) Social services 4) Egypt renaissance 5) Good Shepherd 6) Defense of rights							
		2			2			6			0	10	
AN ONGOING ACTIVITY													
	1	2	1	1	2	1	2	0	0	2	1	0	13
	27	116	8	39	81	18	44	0	0	78	4	0	415
	6	10	7	11	13	9	9	19	16	23	15	11	149
	139	83	134	274	204	191	171	338	292	440	241	122	2629
	42	134	176	49	71	59	76	96	86	171	87	123	1170
	1,479	7,395	7,705	2,075	6,143	2,613	2,786	2,559	2,590	4,680	2,412	3018	45455
	43	43	43	43	43	43	47	47	47	51	51	54	54
	52	52	52	52	52	52	68	68	69	76	76	76	76
	1524	1476	1107	1572	1486	1705	1393	1558	1534	1521	1566	1742	18184
	440	636	424	532	1011	996	787	993	1042	832	933	808	9434
	409	1225	820	527	836	307	572	1156	839	935	728	1463	9817
	112	213	169	159	337	509	393	352	566	642	683	765	4900
	1182	1718	1237	1852	915	1536	1524	1636	1842	2406	1591	1514	18953

INFRASTRUCTURE DEPARTMENT
Mediation Offices infrastructure Repairs

- 2.1 Preliminary site assessment
- 2.2 Issue RFP for A&E contractor
- 2.3 Issue A&E Firm contract
- 2.4 A&E firm visit and prepare layout suggestions

- 2.5 Submit drawings & specifications to MSD& MOJ
- 2.6 Approval of specifications

- 2.7 Issue RFP's for construction contractors
- 2.8 RFP's deadline
- 2.9 Offer evaluations
- 2.1 Issue construction contract

2.11 IMPLEMENTATION

- 2.12 Handover 4 construction to Giza Governorate
- 2.13 Handover 8 construction to Minya Governorate
- 2.14 Ministry Offices were added to the work plan

Q 1 FY08 Plan			Q2 FY08 Plan			Q3 FY08 Plan			Q4 FY08 Plan			% Completion			
OCT	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	0-50%	50-100	100%	
GIZA			MINYA			COMPLETED FOR BOTH GIZA & MINYA									100%
															100%
															100%
															100%
															100%
			Giza					Minya	COMPLETED FOR GIZA& MINYA						100%
														100%	
														100%	
														100%	
									Minya						
						Giza			Giza					100%	
										Minya					
									Giza Courts			4 courts		100%	
										Minya					
									MOJ			MOJ		100%	

MEDIA M&E Report

FY 2008 M&E REPORT		Q1 FY08			Q 2 FY08			Q 3 FY08			Q 4 FY08			% Completion			Comments
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	<50%	>50%	100%	
3	Media Support MOJ																
	3.1 MOJ Headquarters																
	3.1.0 Posters & Billboards																Complete
	3.1.1 Flyers & Folders																Complete
	3.1.2 Booklet																Complete
	3.1.3 MOJ HQ Press Data Base:Report																Complete
	3.1.4 PR Support																
	3.1.5 Train Appropriate MOJ officials																Complete
	3.1.6 Establish monit.Press system																Eliminated from plan
	3.2 Mediation Courts																
	3.2.1 Identify outlets to promote MOJ messages																Complete
	3.2.2 Giza Court inauguration event coverage																Postponed to first Q of following year
	3.2.3 Minya Court Inauguration event Coverage																Postponed to first Q of following year
	3.2.4 5 minute Documentary film production																Complete
4	4.1 Media Awareness Campaign (NCCM)																
	1 Form expert committee in childhood,psycho-social& Family																Complete
	2 Develop concepts for radio and TV programs																Concept Completed
	3 Develop Children's Sesame street episodes(Alam Semsem)																Pending broad casting
	4 Develop Web link for MOJ with MOJ/NCCM																Ongoing activity to be finalized following year
	5 Develop flyers, posters and Q&A booklet																Complete
	4.2 Pilot regions Community based (Giza,Minya and P.Said)																
	4.2.1 Training NGOS to Promote Media Events																100% Giza, Minya Pending P.Said
	4.2.2 Events to Promote campaign messages																
	Family																Completed : 1 day event 6 July
	Youth																60% complete- To be finalized in 09
	Counseling Centers																Completed
	4.2.3 Internet computer technology -ICT buses																25% complete- To be finalized in 09
	4.2.4 Initiate work with Lawyers and Notaries																Postponed

NGO Performance Activities : Cases received/ Cases Settled

#	Grant No.	NGO Name	#			October		November		Decemer		January		February		March		April		May		June		July		August		September		TOTALS	
			NGO			# Visits		# Visits		# Visits		# Visits		# Visits		# Visits		# Visits		# Visits		# Visits		# Visits		# Visits		# Visits		# Visits	
			Counsel. centers	Gov.	Sub Grants	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd	No. Rec'd	No. Settle'd
	GA-263																														
1	GA-263-06-01	Minya Businessmen Ass.	5	Minya	4	80	65	82	42	186	77	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	348	184	
2	GA-263-06-03	Samalut Culture P.Pioneers	1	Minya	0	50	0	350	50	100	5	0	0	0	0	0	0	0	0	25	0	0	0	0	0	0	0	525	55		
3	GA-263-06-04	Minya Coalition of Health NGO's	17	Minya	15	815	265	399	239	250	231	175	306	354	605	389	472	340	300	356	479	372	422	429	336	472	396	599	331	4950	4382
4	GA-263-07-07	New Vision Assoc.for Develop.	2	Minya	1	25	0	62	66	42	0	0	0	0	0	38	7	0	0	34	18	0	0	0	0	0	0	0	201	91	
5	GA-263-07-08	Social services & Integ.Develop.	4	Minya	3	120	6	94	15	74	23	124	10	82	5	119	14	100	11	107	9	111	12	115	11	112	11	114	14	1272	141
6	GA-263-07-09	Egypt Renaissance Foundation	1	Minya	0	14	2	23	8	47	13	50	30	48	14	25	3	25	0	15	0	151	3	71	0	63	5	54	2	586	80
7	GA-263-07-10	The Good Shepherd	1	Minya	0	47	12	75	10	35	11	550	10	50	120	50	120	50	0	50	0	50	120	50	15	50	14	80	24	1137	456
8	GA-263-07-15	Evangelical A. for sus.Develop.	4	Minya	3	0	0	0	0	10	0	5	0	172	0	209	2	120	143	127	116	94	94	83	28	121	121	24	24	965	528
9	GA-263-07-16	Future Eve	4	Minya	2	46	37	41	4	62	27	61	39	79	55	93	77	110	63	136	90	134	147	146	76	85	68	90	72	1083	755
10	GA-263-07-17	Saydat Misr Society.	1	Minya	0	10	10	65	65	54	0	40	12	35	33	35	33	40	39	29	25	37	37	20	8	19	8	15	15	399	285
		Minya Totals	40		28	1207	397	1191	499	860	387	1005	407	820	832	958	728	785	556	879	737	949	835	914	474	922	623	976	482	11466	6957
11	GA-263-06-02	New Horizon's Found.	2	Giza	2	69	20	8	36	36	2	40	28	19	36	38	31	24	20	32	27	62	23	78	36	71	33	80	53	557	345
12	GA-263-06-05	Future Girls Assoc.	2	Giza	2	36	5	42	3	23	9	0	0	14	5	20	2	14	3	10	1	12	2	9	0	12	3	0	0	192	33
13	GA-263-07-06	Defense of rights & Freed. Ass.	1	Giza	4	30	0	22	5	20	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	72	10	
14	GA-263-07-11	Hawaa El Mostakbal	2	Giza	0	48	1	39	11	20	7	181	18	220	15	228	21	156	33	290	56	87	7	0	0	40	15	131	6	1440	190
15	GA-263-07-12	Shemou Association	3	Giza	2	80	17	24	9	23	4	90	21	124	13	56	21	44	6	33	3	29	7	0	0	23	5	0	0	526	106
16	GA-263-07-14	Arab Alliance for Women	4	Giza	4	54	0	115	70	41	10	174	44	72	74	106	88	57	52	30	52	29	43	38	54	38	48	33	32	787	567
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	2	Giza	0	0	0	35	3	18	0	33	14	67	23	61	16	55	0	50	17	41	10	42	15	28	7	8	32	438	137
18	GA-263-07-19	Caritas Egypt/Seti center	3	Giza	0	0	0	0	0	66	0	49	0	22	0	53	0	25	0	60	0	83	0	32	0	49	0	58	0	497	0
19	GA-263-07-20	Al Tawan Ass.(Yad b Yad)	1	Giza	0	0	0	0	0	0	0	0	0	86	5	60	0	43	3	7	9	30	3	43	9	32	7	78	3	379	39
20	GA-263-07-21	Heya Foundation for women	1	Giza	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	60	48	0	0	119	92	179	140
21	GA-263-07-22	Egyp.Found.for develop.	1	Giza	0	0	0	0	0	0	0	0	0	13	3	16	8	23	16	32	21	38	23	82	58	91	77	62	26	357	232
22	GA-263-07-23	Light of Life Assoc.-Fam&child	3	Giza	0	0	0	0	0	0	0	0	0	29	5	25	14	33	19	35	20	40	23	42	25	44	24	43	27	291	157
23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar	4	Giza	4	0	0	0	0	0	0	0	0	0	0	84	67	94	78	67	49	94	66	102	77	80	51	58	39	579	427
24	GA-263-08-02-00	Azhar AlKarma Foundation	2	Giza	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	34	26	66	40	24	13	124	79
		Giza Totals	31		20	317	43	285	137	247	37	567	125	666	179	747	268	568	230	646	255	545	207	562	348	574	310	694	323	6418	2462
25	GA-263-08-03-00	Family & Child Care	2	P.Said	1													0	0	0	0	0	3	0	20	0	20	0	43	0	
26	GA-263-08-04-00	Organization of Civilized Developm	3	P.Said	2													40	1	33	1	40	0	42	10	50	0	52	3	257	15
27	GA-263-08-05-00	Small & Medium Industries Develo	0	P.Said	0																		0	0	0	0	0	0	0	0	
		Port Said Totals	5		3													40	1	33	1	40	0	45	10	70	0	72	3	300	15
				TOTALS		1524	440	1476	636	1107	424	1572	532	1486	1011	1705	996	1393	787	1558	993	1534	1042	1521	832	1566	933	1742	808	18184	9434

NGO Awareness Campaigns

NGO GRANTEE TRAINEE NUMBERS				October		November		December		January		February		March		April		May		June		July		August		September		TOTALS		
	Grant No.		Gov.																											
	GA-263	NGO Name	Gov.	Events	Atten dees	Events	Atten dees	Events	Attend ees	Events	Atten dees	Events	Atten dees	Events	Atten dees	Events	Atten dees	Events	Atten dees	Events	Atten dees	Events	Atten dees	Events	Attend ees	Events	Attend ees	Events	Attend ees	
1	GA-263-06-01	Minya Businessmen Ass.	Minya	4	45	1	263	1	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6	318	
2	GA-263-06-03	Samalut Culture P.Pioneers	Minya	4	150	5	155	5	175	0	0	0	0	0	0	0	0	2	50	8	200	0	0	0	0	0	0	24	730	
3	GA-263-06-04	Minya Coalition of Health NGO's	Minya	14	435	12	285	4	200	1	100	0	0	0	0	4	400	4	62	6	90	12	1560	13	212	16	325	86	3669	
4	GA-263-07-07	New Vision Assoc.for Develop.	Minya	0	0	1	16	1	20	7	70	0	0	0	0	0	0	0	0	1	60	0	0	0	0	0	0	10	166	
5	GA-263-07-08	Social services & Integ.Develop.	Minya	0	0	8	90	27	520	1	50	0	0	0	0	0	0	2	70	2	67	0	0	0	0	0	0	40	797	
6	GA-263-07-09	Egypt Renaissance Foundation	Minya	5	21	59	4100	27	4350	4	500	17	4500	1	185	3	17	8	138	1	25	29	265	8	92	46	241	208	14434	
7	GA-263-07-10	The Good Shepherd	Minya	1	150	1	50	2	190	10	389	0	0	1	25	1	30	1	30	2	60	2	100	3	200	2	100	26	1324	
8	GA-263-07-15	Evangelical A. for sus.Develop.	Minya	0	0	13	540	5	100	0	0	0	1	25	2	45	3	70	0	0	0	0	0	0	0	0	0	24	780	
9	GA-263-07-16	Future Eve	Minya	6	202	7	159	9	123	17	288	20	145	16	405	15	161	22	216	13	324	32	431	2	125	11	229	170	2808	
10	GA-263-07-17	Sydat Misr Society.	Minya	0	0	1	60	1	25	0	0	1	32	3	130	0	0	7	74	4	45	6	45	21	157	1	40	45	608	
		MINYA TOTALS		34	1,003	108	5,718	82	5713	40	1,397	39	4,702	23	790	26	678	46	640	37	871	81	2401	47	786	76	935	639	25634	
11	GA-263-06-02	New Horizon's Found.	Giza	2	53	0	0	23	385	0	0	0	0	0	0	0	0	0	0	0	0	10	300	10	288	10	283	55	1309	
12	GA-263-06-05	Future Girls Assoc.	Giza	0	0	1	6	8	152	0	0	3	85	4	80	7	140	0	0	0	0	0	0	0	0	0	0	23	463	
13	GA-263-07-06	Defense of rights &Freed. Ass.	Giza	1	30	3	95	4	70	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	195	
14	GA-263-07-11	Hawaa El Mostakbal	Giza	1	100	0	0	0	0	1	110	0	0	0	0	0	0	1	70	0	0	0	0	0	0	0	0	3	280	
15	GA-263-07-12	Shemou Association	Giza	2	23	1	18	3	60	1	100	5	225	4	124	5	200	1	50	1	30	0	0	2	138	0	0	25	968	
16	GA-263-07-14	Arab Alliance for Women	Giza	2	270	5	458	50	909	5	421	8	645	16	945	15	820	10	976	11	636	4	241	7	628	3	232	136	7181	
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	Giza	0	0	3	1000	3	350	0	0	3	110	6	314	2	63	1	11	1	57	1	91	1	20	1	82	22	2098	
18	GA-263-07-19	Caritas Egypt/Seti center	Giza	0	0	10	0	1	16	2	47	10	146	3	209	5	104	6	56	3	118	3	114	1	72	1	60	45	942	
19	GA-263-07-20	Al Tawan Ass.(Yad b Yad)	Giza	0	0	3	100	2	50	0	0	3	230	0	0	5	246	2	55	0	0	3	74	3	101	0	30	21	886	
20	GA-263-07-21	Heya Foundation for women	Giza	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18	468	22	481	51	950	0	0	19	1165	110	3064	
21	GA-263-07-22	Egyp.Foundfor develop.	Giza	0	0	0	0	0	0	0	0	0	0	1	36	0	0	4	92	2	52	0	0	2	45	0	0	9	225	
22	GA-263-07-23	Light of Life Assoc.-Fam&child	Giza	0	0	0	0	0	0	0	0	0	0	0	0	1	30	1	32	0	1	34	1	47	1	42	0	0	5	185
23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar	Giza	0	0	0	0	0	0	0	0	0	0	1	85	4	379	0	0	3	186	4	197	1	80	0	0	13	927	
24	GA-263-08-02-00	Azhar AlKarma Foundation	Giza	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	15	4	21	0	0	5	36	
GIZA TOTALS				8	476	26	1677	94	1992	9	678	32	1441	36	1823	44	1984	43	1778	44	1594	78	2029	32	1435	34	1852	480	18759	
25	GA-263-08-03-00	Family & Child Care	P.Said													0		0	0	1	25	3	150	1	80	3	115	8	370	
26	GA-263-08-04-00	Organization of Civilized Developr	P.Said													6	124	7	141	4	100	9	100	7	111	10	116	43	692	
27	GA-263-08-05-00	Small & Medium Industries Develop	P.Said																			0	0	0	0	0	0	0	0	
P.SAID TOTALS				0	0	0	0	0	0	0	0	0	0	0	0	0	6	124	7	141	5	125	12	250	8	191	13	231	51	1062
YEAR TOTALS				42	1479	134	7395	176	7705	49	2075	71	6143	59	2613	76	2786	96	2559	86	2590	171	4680	87	2,412	123	3018	1170	45455	

Number of Econ. Empowered families / NGO/ Governorate/ Month

63

Number of Children supported / NGO/ Governorate/ Month

				Q1			Q2			Q3			Q4			YR 2008					
	Grant No.			Oct	Nov	Dec		Jan	Feb	Mar		Apr	May	June		July	Aug	Sep		Total	
	GA-263	NGO Name	Governorate																		
1	GA-263-06-01	Minya Businessmen Ass.	Minya	0	0	0		0	0	0		0	0	0		0	0	0		0	
2	GA-263-06-03	Samalut Culture P.Pioneers	Minya	50	150	40		0	0	0		0	0	0		0	0	0		240	
3	GA-263-06-04	Minya Coalition of Health NGO's	Minya	0	0	0		0	0	21		0	0	0		0	0	0		21	
4	GA-263-07-07	New Vision Assoc.for Develop.	Minya	100	100	0		0	0	0		100	1	0		0	0	0		301	
5	GA-263-07-08	Social services & Integ.Develop.	Minya	22	88	57		5	0	26		14	10	14		9	11	11		267	
6	GA-263-07-09	Egypt Renaissance Foundation	Minya	0	430	350		75	0	0		0	275	275		250	275	250		2180	
7	GA-263-07-10	The Good Shepherd	Minya	0	0	0		150	0	0		30	30	30		30	30	250		550	
8	GA-263-07-15	Evangelical A. for sus.Develop.	Minya	0	120	0		0	0	0		30	20	0		0	10	120		300	
9	GA-263-07-16	Future Eve	Minya	100	100	100		101	181	10		10	0	13		0	0	0		615	
10	GA-263-07-17	Sydat Misr Society.	Minya	0	20	30		32	32	45		15	45	45		45	45	10		364	
		MINYA TOTALS		272	1008	577		363	213	102		199	381	377		334	371	641		4838	
11	GA-263-06-02	New Horizon's Found.	Giza	60	60	50		60	0	0		0	0	0		0	0	0		230	
12	GA-263-06-05	Future Girls Assoc.	Giza	9	11	0		0	0	2		0	0	0		0	0	0		22	
13	GA-263-07-06	Defense of rights &Freed. Ass.	Giza	23	25	20		0	0	0		0	0	0		0	0	0		68	
14	GA-263-07-11	Hawaa El Mostakbal	Giza	0	34	117		20	225	35		62	419	0		0	0	250		1162	
15	GA-263-07-12	Shemou Association	Giza	25	10	0		20	120	20		34	9	32		0	4	0		274	
16	GA-263-07-14	Arab Alliance for Women	Giza	20	67	31		6	55	68		94	32	41		44	35	30		523	
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	Giza	0	10	0		40	24	19		17	7	22		17	13	0		169	
18	GA-263-07-19	Caritas Egypt/Seti center	Giza	0	0	25		18	122	7		109	9	15		161	21	12		499	
19	GA-263-07-20	Al Tawan Ass.(Yad b Yad)	Giza	0	0	0		0	25	0		8	150	12		32	53	150		430	
20	GA-263-07-21	Heya Foundation for women	Giza	0	0	0		0	0	0		0	95	105		150	0	172		522	
21	GA-263-07-22	Egyp.Foundfor develop.	Giza	0	0	0		0	50	50		45	50	50		60	60	60		425	
22	GA-263-07-23	Light of Life Assoc.-Fam&child	Giza	0	0	0		0	2	4		4	4	6		5	4	4		33	
23	GA-263-08-01-00	Society of Local Community Development at Warak AL Hadar	Giza	0	0	0		0	0	0		0	0	30		22	26	17		95	
24	GA-263-08-02-00	Azhar AlKarma Foundation	Giza	0	0	0		0	0	0		0	0	0		14	25	4		43	
		GIZA TOTALS		137	217	243		164	623	205		373	775	313		505	241	699		4495	
25	GA-263-08-03-00	Family & Child Care	P.Said									0	0	0		0	0	2		2	
26	GA-263-08-04-00	Organization of Civilized Development (Had	P.Said									0	0	149		96	116	121		482	
27	GA-263-08-05-00	Small & Medium Industries Development As	P.Said													0	0	0		0	
		P.SAID TOTALS										0	0	149		96	116	123		484	
		YEAR TOTALS			409	1225	820		527	836	307		572	1156	839		935	728	1463		
	Total in 2008																			9817	

YEAR 2008

Number of Home Visits / NGO/ Governorate/ Month

				Q1			Q2			Q3			Q4			YR 2008
Grant No.	NGO Name	Governorate		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	
GA-263																
1	GA-263-06-01	Minya Businessmen Ass.	Minya	24	24	22	0	0	0	0	0	0	0	0	0	70
2	GA-263-06-03	Samalut Culture P.Pioneers	Minya	150	160	10	0	0	0	0	75	0	0	0	0	395
3	GA-263-06-04	Minya Coalition of Health NGO's	Minya	0	246	262	207	309	265	243	277	283	260	288	220	2860
4	GA-263-07-07	New Vision Assoc.for Develop.	Minya	498	496	120	120	0	240	208	208	150	0	0	0	2040
5	GA-263-07-08	Social services & Integ.Develop.	Minya	132	124	46	134	97	133	111	116	123	126	123	12	1277
6	GA-263-07-09	Egypt Renaissance Foundation	Minya	0	50	86	300	12	0	0	50	135	135	195	158	1121
7	GA-263-07-10	The Good Shepherd	Minya	120	75	120	650	120	120	130	150	120	140	150	150	2045
8	GA-263-07-15	Evangelical A. for sus.Develop.	Minya	0	350	360	222	81	156	120	124	219	197	327	125	2281
9	GA-263-07-16	Future Eve	Minya	100	100	100	100	100	488	355	450	535	1285	295	428	4336
10	GA-263-07-17	Sydat Misr Society.	Minya	10	65	54	40	67	25	40	29	37	20	19	20	426
MINYA TOTALS				1034	1690	1180	1773	786	1427	1207	1479	1602	2163	1397	1113	16851
11	GA-263-06-02	New Horizon's Found.	Giza	120	0	15	40	45	40	30	35	65	90	100	130	710
12	GA-263-06-05	Future Girls Assoc.	Giza	4	0	3	0	4	6	1	1	2	0	0	0	21
13	GA-263-07-06	Defense of rights & Freed. Ass.	Giza	10	6	0	0	0	0	0	0	0	0	0	0	16
14	GA-263-07-11	Hawaa El Mostakbal	Giza	4	13	6	10	13	9	12	14	3	0	3	4	91
15	GA-263-07-12	Shemou Association	Giza	10	9	8	9	17	13	12	7	11	0	6	0	102
16	GA-263-07-14	Arab Alliance for Women	Giza	0	0	0	0	0	0	0	0	0	0	0	0	0
17	GA-263-07-18	Masr El Mahrosa Baladi Ass.	Giza	0	0	25	0	0	0	0	0	0	0	0	0	25
18	GA-263-07-19	Caritas Egypt/Seti center	Giza	0	0	0	20	0	0	0	0	0	0	0	0	20
19	GA-263-07-20	Al Tawan Ass.(Yad b Yad)	Giza	0	0	0	0	50	4	3	4	60	27	15	12	175
20	GA-263-07-21	Heya Foundation for women	Giza	0	0	0	0	0	0	0	13	10	22	0	53	98
21	GA-263-07-22	Egyp.Foundfor develop.	Giza	0	0	0	0	0	0	10	0	0	0	0	0	10
22	GA-263-07-23	Light of Life Assoc.-Fam&child	Giza	0	0	0	0	0	0	150	0	0	0	0	150	300
23	GA-263-08-01-00	Warak AL Hadar	Giza	0	0	0	0	0	37	94	77	80	83	62	39	472
24	GA-263-08-02-00	Azhar AlKarma Foundation	Giza	0	0	0	0	0	0	0	0	0	15	6	0	21
GIZA TOTALS				148	28	57	79	129	109	312	151	231	237	192	388	2061
25	GA-263-08-03-00	Family & Child Care	P.Said							0	0	0	0	0	10	10
26	GA-263-08-04-00	Organization of Civilized Development (Hadare	P.Said							5	6	9	6	2	3	31
27	GA-263-08-05-00	Small & Medium Industries Development Assor	P.Said							0	0	0	0	0	0	0
PORT SAID TOTALS										5	6	9	6	2	13	41
YEAR TOTALS				1182	1718	1237	1852	915	1536	1524	1636	1842	2406	1591	1514	18953
Total in 2008																18953

Annex (6) Success Stories

Note: Below are two more success stories in addition to those listed in the text boxes on pages 4 and 14.

Task I – Analyzing and Problem Solving

FJP began mediator training in early 2007, initially completing training for the three pilot regions of Port Said, Giza and Minya, before moving on to the nationwide program which will be complete in November 2008. Mediation staff complete interdisciplinary training focused on the legal, psychological, and social aspects of their work. The training program also provided sessions on team building, communications, and report writing. During this year, FJP provided follow-up training to the pilot regions and assessed the impact of the training on the daily work of the mediators. The following success stories provides an example of the handling of one difficult, multi-faceted case and shows how the mediators utilized the skills they developed as a result of the training program.

A woman visited the mediation office seeking alimony for her children after being divorced from her husband. The mediators discussed the reasons for her divorce and the circumstances under which it took place. The wife indicated that she was divorced following a heated argument with her husband, who threw their son's shoes from the window after the wife asked him to buy the son a new pair. In anger, the wife went to her parents' home and her brothers insisted on a divorce, urging her to live with her children at her sick mother's home to take care of their mother. They summoned the husband to the parents' home and fabricated a problem with him, leading the husband to divorce his wife.

When specialists asked her if there were other reasons leading to the divorce, the wife said that her husband had recently showed special interest in one of his female colleagues and was often seen talking with her. The wife also stated that she was tired of the burden and responsibilities she was shouldering, including her employment, her duties as a mother taking care of her children, and caring for her sick mother.

The husband was called to the office and, after discussions with the staff, he expressed his sorrow for the divorce, saying that he was under pressure from the wife's brothers who insisted on the divorce. He expressed his willingness to support his children financially and even remarry his wife. When he was asked about his relation with the female colleague, he indicated that she was just a colleague and a friend whom he feels comfortable talking with; he said his wife was always busy and that his relationship with his female colleague was strictly casual.

When the staff told the wife that the husband was willing to return home, she was agreeable but was concerned about her brothers and her sick mother.

The staff met the wife's brothers and discussed with them the consequences if the husband refuses to support the children financially, which would place the burden of support on them, in addition to the problems that the children may face due to the divorce. At the same time the staff indicated the couple's willingness to resume their matrimonial life. As for the problem of the sick

mother, an agreement was reached between the wife and her brothers to rotate responsibility for her care among them.

The Fatwa House was consulted about the validity of the divorce that took place and a marriage official registered the divorce, and then remarried the couple. The couple returned to their matrimonial life.

The psychologists identified the problem-solving process in this case:

- Classification of the parties to the dispute into direct and indirect parties (who is the responsible party)
- Focusing on solving the root problem
- Staff discussion of the signs of the problem
- Including collateral parties to the problem and convincing them that it should be resolved
- Seeking help from outsider experts (Fatwa House)
- Solving the collateral problems that may recur in the family dispute (i.e. schedule for taking care of the sick mother)

Task II – Family Day and sustainability efforts

FJP sponsored a family day event entitled “My Family” on July 6th, 2008 in Giza, which was attended by approximately 100 families (almost 400 participants). Participants were family member who received services at FJP sponsored NGO counseling centers. Family photographs were made for each family and the children drew pictures of their “model home.” The event focused on improving family communications through a series of games which engaged the entire family working together to complete tasks. A short documentary film depicting Egyptian children and their feelings and thoughts about family disputes was shown and Dr. Mona Abu Tira, psychologist, discussed tips on dealing with children. Ambassador Khattab opened the event with a presentation about issues facing Egyptian families and the importance of good communication. The event received extensive media coverage including both television and print media.

FJP grantees realized the benefit of this type of event to improve family communications and decided to build on the concept by staging a similar event. After their grant completion and totally depending on community donations, Hawaa Al Mostakbal Association in coordination with Task II organized an event on September 22, 2008 entitled “Kindness Day” in Tersana Sporting Club. The event was attended by representatives from the Giza Governorate and the Ministry of Social Solidarity. Approximately 80 families, including more than 500 participants attended the Kindness Day. The event focused on improving family communications with an emphasis on the value of giving where all families shared Ramadan Iftar and children received school uniforms, bags, stationery and other gifts. Utilizing the resources of the community, Hawaa Al Mostakbal, illustrated a way to sustain such activities beyond the life of their grant.

Additionally, the Warak El Hadar Association is preparing for a similar event designed to highlight the importance of family unity and providing a stable environment for children.

Annex (7) List of Technical Assistance Activities

Task One		
Trainers/Supervisors Dr. Mohammed Khalil Dr. Adel Madani	51 days LOE 9 days LOE	Developed and delivered training program for nationwide training; supervised and monitored co-trainers; delivered training in skills enhancement program; delivered psychological/mediation training sessions in judge training.
Co-Trainers Dr. Mona Abu Tira Dr. Mogeda Ahmed Dr. Ali Ismail Dalia Ezzat Amgad Moshref Mohammed Ramadan Heba Saad Nahla Amin	30 days LOE 30 days LOE 24 days LOE 9 days LOE 8 days LOE 26 days LOE 31 days LOE 24 days LOE	Co-trainers for FJP nationwide mediation training program; delivered training in various governates.
ID2	Train the Trainers	Delivered train the trainers program for 14 judges.
Task Two		
Dr. Mohammed Khalil	2 days LOE	Delivered legal training for Giza and Minya NGOs
Couns. Khalil Mostafa	15 days LOE	Delivered legal training for Minya and Giza NGOs and prepared NGO handouts (3 workshops)
Mohammed Abdel Hafiz	Speaker honorarium	Completed programmatic/M&E workshop for NGOs
Mohammed Seif	Speaker honorarium	Completed programmatic/M&E workshop for NGOs
Couns. Mohammed Moneib	22 days LOE	Prepared the NGO Advocacy Manual and delivered 2 workshops.
Media		
Dr. Mona Abu Tira	3 days LOE	Provided psycho-social expertise for radio program on settling family disputes
Couns. Khalil Mostafa	10 days LOE	Provided legal expertise for radio program on settling family disputes
Dr. Adel Madani	12 days LOE	Team leader, provided psychological and social advice for the media training manual (ongoing)

Annex (8) List of Equipment and Materials Purchased during FY08

Item/Model No.	Qty	Location	Purchase Price/Approx Value/Cost in LE	Purchase Date	Vendor	Vendor Invoice No./P.O. No.
Vacuum Cleaner Kenwood	1	MSD Egypt	595	03-Oct-07	Alfa Market	
Microwave Kenwood	1	MSD Egypt	795	28-Jul-08	Alfa Market	N/A
Video Camera JVC	1	MSD Egypt	4,148	16-Apr-08	Carrefour	57059
Laptop	1	MSD/Egypt NCCM offices	8,115	12-Feb-08	Xmark Egypt	1703
Lamp desks	2	MSD/Egypt NCCM offices	87	01-Oct-07	Elmaktaba	412
Printer all in one	1	MSD Egypt	2,600	24-Jul-08	Xmark Egypt	1860
Printer all in one	1	MSD Egypt	2,600	24-Jul-08	Xmark Egypt	1860
Infrastructure Expenditures	Qty.	Mediation Office	Price	Purchase Date	Vendor	P.O. No.
Ceiling Fixtures & Lamps	18	Port Said	305	03-Sep-07	Three Brothers	PO-07-05-00
Ceiling Fixtures & Lamps	11	Port Said	212	03-Sep-07	Three Brothers	PO-07-05-00
Wall fixtures & Lamps	5	Port Said	327	03-Sep-07	Three Brothers	PO-07-05-00
Wall Fixtures & Lamps	5	Port Said	127	03-Sep-07	Three Brothers	PO-07-05-00
Drop Ceiling Fixtures &	12	Port Said	212	03-Sep-07	Three Brothers	PO-07-05-00
Wall fixtures & Lamps	5	Port Said	77	03-Sep-07	Three Brothers	PO-07-05-00
Round Ceiling Fixture & Lamps	9	Port Said	81	03-Sep-07	Three Brothers	PO-07-05-00
Fire Fighting System & Alarm	1	Port Said	20,950	06-Sep-07	Sepei	PO-07-06-00
Fire Alarm & Smoke Detectors	5	Port Said	3,800	06-Sep-07	Sepei	PO-07-06-00
Water Cooler	1	Port Said	1,753	17-Sep-07	El Nasr Company	PO-07-09-00
Square Wood Kiosk	1	Port Said	6,000	20-Sep-07	Emil Farid Saad	PO-07-012-00
Children Swing Set	1	Port Said	4,000	20-Sep-07	Emil Farid Saad	PO-07-012-00
Garden Benches	5	Port Said	800	20-Sep-07	Emil Farid Saad	PO-07-012-00
Ceiling Cycle Fans	10	Giza,Minya	365			N/A
Ceiling Cycle Fans	25	Giza,Minya	280			N/A
Ceiling Fixtures & Lamps	18	Port Said	305	03-Sep-07	Three Brothers	PO-07-05-00

Ceramic Tiles (110 sq. m)		Giza	24	18-Mar-08	El Khaleeg	PO-08-05-00
Floor Ceramic Tiles (20 sq. m)		Giza	27	18-Mar-08	El Khaleeg	PO-08-05-00
Turkish Toilet	4	Giza	45	18-Mar-08	El Khaleeg	PO-08-05-00
Pedestal Lavatory	4	Giza	136	18-Mar-08	El Khaleeg	PO-08-05-00
Kitchen Lavatory	1	Giza	264	18-Mar-08	El Khaleeg	PO-08-05-00
Urinal	1	Giza	194	18-Mar-08	El Khaleeg	PO-08-05-00
Drain Fitting	4	Giza	105	18-Mar-08	El Khaleeg	PO-08-05-00
Vertical Tab	4	Giza	117	18-Mar-08	El Khaleeg	PO-08-05-00
Water Filter	1	Giza	190	18-Mar-08	El Khaleeg	PO-08-05-00
A/C Units	12	Giza,Minya	4,075	15-Apr-08	El Suity Group	PO-08-012-00
Ceiling Fans	40	Giza,Minya	270	23-Apr-08	Boghdady Group	PO-08-16-00
Wall Fans	55	Giza,Minya	286.36	23-Apr-08	Contaga Trading	PO-08-017-00
Wall Fans	24	Giza,Minya	290.90		Panasonic	N/A
Water Cooler	1	Giza	2,025	01-Apr-08	El Nasr Company	PO-08-09-00
Extraction Fans	35	Giza,Minya	230	16-Apr-08	Arab Company for Electric	PO-08-013-00
Florescent Light Fixtures	220	Giza,Minya	175	15-Apr-08	Seweedy	PO-08-011-00
Florescent Lamps	460	Giza,Minya	10.45	15-Apr-08	Seweedy	PO-08-011-00
Bathroom Light Fixtures	70	Giza,Minya	29.10	15-Apr-08	Seweedy	PO-08-011-00
Partitions		Giza	36,500	12-Jun-08	HBM	PO-08-022-00
Lavatory	6	Giza	244	17-Jun-08	El Khaleeg	PO-08-024-00
Toilet	6	Giza	428	17-Jun-08	El Khaleeg	PO-08-024-00
Urinal	3	Giza	209	17-Jun-08	El Khaleeg	PO-08-024-00
Lavatory w/one shelve	3	Giza	170	17-Jun-08	El Khaleeg	PO-08-024-00
Laboratory Tap	6	Giza	124	17-Jun-08	El Khaleeg	PO-08-024-00
Lavatory Sink	6	Giza	111	17-Jun-08	El Khaleeg	PO-08-024-00
Wall Ceramic Tiles (111 sq. m)		Giza	24	17-Jun-08	El Khaleeg	PO-08-024-00
Floor Ceramic Tiles (30 sq. m)		Giza	28	17-Jun-08	El Khaleeg	PO-08-024-00

Fire Hydrant Box	1	Giza	3,925	09-Jul-08	Bavaria	PO-08-028-00
Automatic Powder Extinguisher	1	Giza	980	09-Jul-08	Bavaria	PO-08-028-00
Dry Powder Extinguisher	5	Giza	450	09-Jul-08	Bavaria	PO-08-028-00
Aluminum Partitions	40	Giza	400	09-Jul-08	Bavaria	PO-08-037-00

Annex (9) Bibliography

Task One

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Task Two

Regional Conference on Family Counseling, Trip Report. Sharjah, UAE. February 2008. Labib, Noha. Task Two Team Leader.

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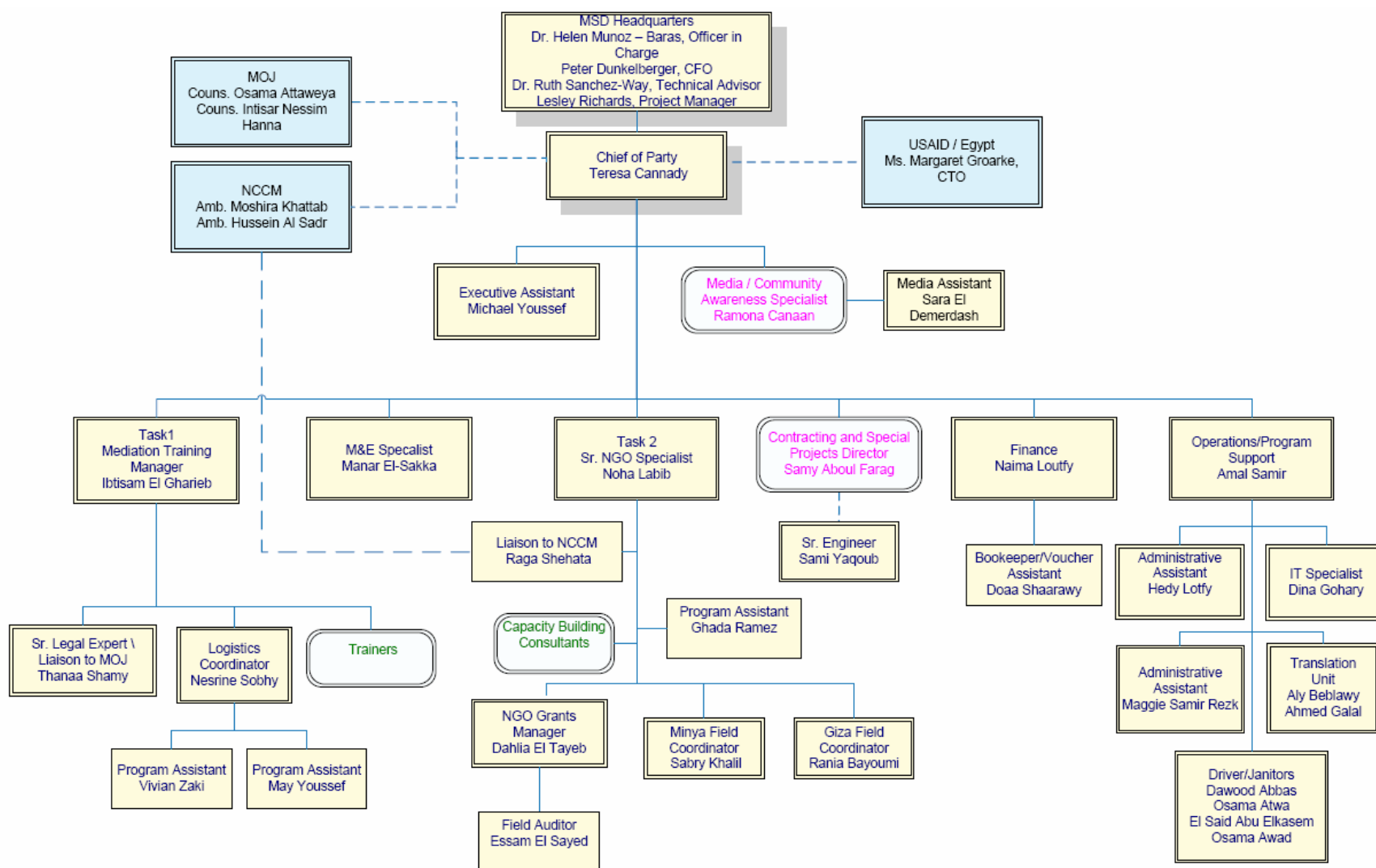
NGO Advocacy Manual-A human rights and child rights approach, July 2008. Monieb El-Genadi, Mohammed

Annex (10) Status of Personnel

There have been no changes in the status of key personnel during FY2008. Listed below are the current key personnel, their title, and date hired.

Current Staff	Counterpart/ Title
Teresa L. Cannady, Esq. (May 07)	Chief of Party
Ibtisam El Ghareeb (August 07)	MOJ/Mediation Training Manager
Noha Labib (June 07)	NCCM/NGO Specialist

Annex (11) Organizational Chart



Sep. 8th, 2008

* Long Term Consultants are written in pink
* Short Term Consultants are written in green

Annex (12) Financial Reports

MANAGEMENT SCIENCES FOR DEVELOPMENT, INC.

Annual Financial Report for FY2008

Task Order #DFD-I-05-04-00175-00

10/01/2007-09/30/2008

	Budget	Cumulative Costs Incurred from Inception through 09/30/2007	Costs Incurred for Period 10/01- 12/30/2007	Costs Incurred for Period 01/01- 03/31/2008	Costs Incurred for Period 04/01- 06/30/2008	Costs Incurred for Period 07/01- 09/30/2008	Cumulative Costs Incurred for Period 10/01/2007- 09/30/2008	Cumulative Costs Incurred from Inception through 09/30/2008
A. Labor	\$5,454,328.00	\$1,199,154.95	\$160,432.02	\$171,592.87	\$196,866.77	\$186,107.87	\$714,999.53	\$1,914,154.48
B. TCN/CCN Multiplier	\$768,796.00	\$291,290.69	\$53,249.30	\$62,073.78	\$69,416.16	\$65,761.06	\$250,500.30	\$541,790.99
Total Labor plus Multiplier	\$6,223,124.00	\$1,490,445.64	\$213,681.31	\$233,666.65	\$266,282.93	\$251,868.94	\$965,499.83	\$2,455,945.47
C. Fringe Benefits	\$295,202.00	\$213,797.71	\$83,333.30	\$49,230.41	\$56,896.39	\$83,162.30	\$272,622.40	\$486,420.11
D. Travel and Transportation	\$1,321,990.00	\$98,673.82	\$7,051.51	\$4,305.27	\$7,350.45	\$9,973.83	\$28,681.06	\$127,354.88
E. Allowances	\$770,420.00	\$169,981.92	\$10,555.76	\$10,124.35	\$10,897.09	\$10,873.64	\$42,450.84	\$212,432.76
F. Other Direct Costs	\$7,813,202.00	\$1,457,377.36	\$376,332.47	\$362,025.28	\$463,023.83	\$498,433.29	\$1,699,814.87	\$3,157,192.23
G. G&A	\$889,387.00	\$174,584.77	\$42,954.57	\$38,311.68	\$48,435.10	\$54,219.88	\$183,921.23	\$358,506.00
H. Total Ceiling Price	\$17,313,325.00	\$3,604,861.22	\$733,908.93	\$697,663.64	\$852,885.79	\$908,531.87	\$3,192,990.23	\$6,797,851.45

Annex (13) Mediation Centers Map

Family Mediation Centers

